

# Aircraft Ground Handling Checklist

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## Personal Protective Equipment & Ramp

Are all staff wearing all PPE required for their task? Standard PPE includes safety boots, ear defenders, and Hi Viz.

Yes

No

N/A

☐☐☐

Are employees using personal electronic devices (PED's)? It is not allowed to use PED's within the re-fueling zones around the aircraft.

☐☐☐

Is the ground free of any fluid leaks , slip or trip hazards?

☐☐☐

## Pre-Arrival Setup

Is all equipment required for the turnaround kept ready and clear of the equipment restraint areas?

☐☐☐

Is the apron equipment standing behind the equipment restraint line prior to the arrival of the aircraft?

☐☐☐

Is the entire stand area clear of FOD prior to the aircraft arrival?

☐☐☐

Is all unattended motorised Ground Support Equipment (GSE) switched off and moved away from aircraft?

☐☐☐

Is the stand inspected and safe prior to aircraft arrival?

☐☐☐

Is crew present prior to aircraft arrival?

☐☐☐

Is the aircraft safety zone clear? Staff must be within the safety zones and all equipment is in the correct parking bays.

☐☐☐

Are motorised and non-motorised equipment secured when not in use?

☐☐☐

## Arrival at Gate

Are staff waiting till the anti-collision lights are switched off, engines come to a complete stop, before approaching the aircraft?

☐☐☐

Are chocks applied as per the airline requirements?

☐☐☐

Are cones positioned as per the airline requirements?

☐☐☐

Do vehicles pass underneath the aircraft fuselage or wings?

☐☐☐

Do staff only use vehicles where a seat is available? No Seat No Ride policy must be followed.

☐☐☐

Are aircrafts checked for damage post-arrival?

☐☐☐

## Aircraft Offload / Onload

Are all vehicles driven at walking speed?

☐☐☐

Is GSE driven with handrails/lifts lowered to prevent damage to aircraft when approaching?

☐☐☐

Is a two-stop brake check completed when approaching aircraft?

☐☐☐

# Engine Ground Handling Document

**David Baud**



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## **Table of Contents Engine Ground Handling Document**

1. Understanding the eBook Engine Ground Handling Document
  - The Rise of Digital Reading Engine Ground Handling Document
  - Advantages of eBooks Over Traditional Books
2. Identifying Engine Ground Handling Document
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Engine Ground Handling Document
  - User-Friendly Interface
4. Exploring eBook Recommendations from Engine Ground Handling Document
  - Personalized Recommendations
  - Engine Ground Handling Document User Reviews and Ratings
  - Engine Ground Handling Document and Bestseller Lists
5. Accessing Engine Ground Handling Document Free and Paid eBooks
  - Engine Ground Handling Document Public Domain eBooks
  - Engine Ground Handling Document eBook Subscription Services
  - Engine Ground Handling Document Budget-Friendly Options
6. Navigating Engine Ground Handling Document eBook Formats

- ePub, PDF, MOBI, and More
- Engine Ground Handling Document Compatibility with Devices
- Engine Ground Handling Document Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Engine Ground Handling Document
  - Highlighting and Note-Taking Engine Ground Handling Document
  - Interactive Elements Engine Ground Handling Document
- 8. Staying Engaged with Engine Ground Handling Document
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Engine Ground Handling Document
- 9. Balancing eBooks and Physical Books Engine Ground Handling Document
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Engine Ground Handling Document
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine Engine Ground Handling Document
  - Setting Reading Goals Engine Ground Handling Document
  - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Engine Ground Handling Document
  - Fact-Checking eBook Content of Engine Ground Handling Document
  - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
- 14. Embracing eBook Trends
  - Integration of Multimedia Elements
  - Interactive and Gamified eBooks

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