

# Best Practices for Pre-Employment Testing



**1. Identify the skills and abilities that are necessary for the job**



**2. Use the same test or tests for all applicants who apply for the same job**



**3. Provide adequate instructions and support for applicants**



**4. Use the test results as just one factor in the overall hiring decision**



**5. Follow all applicable laws and regulations**

# Employment Test Preparation System

**WJ Hussar**



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