

GRANT PROPOSAL GUIDELINES & TEMPLATE

If your congregation is invited to submit a grant proposal to the *Together In Mission Fund* this template must be completed and submitted electronically via e-mail: tim-grant@fbsynod.org, or via FAX 813-870-0826. Proposals that are not submitted in one of these two ways will not be accepted.

Instructions:

- Complete the entire template. Keep your description under each section concise and note the italicized helpful hints throughout. Do not add any additional sections to the proposal and do not add charts or graphs.
- Please complete the following template, formatting your proposal as a Word document using either Times New Roman or Courier in 12 point font. The completed document should not exceed 10 pages.
- Include all supporting documentation* as required in Step #6. Do not include any marketing materials, annual reports or articles.
- The proposal and supporting documents must be received no later than midnight, July 31, 2012. Submission of a proposal does not guarantee funding.
- Submit the proposal electronically to tim-grant@fbsynod.org, or via FAX 813-870-0826.

*Any supporting documents that cannot be sent electronically should be mailed to the attention of Grant Review Team, 3838 W. Cypress Street, Tampa, FL 33607. You must include two copies of all non-electronic supporting documents and they must be received by the stated proposal deadline above. Please do not use binders, separator tabs, staples or folders. Documents should be on single sided paper. Please only use paper clips or binder clips to hold documents together.

Grant Guidelines Sample

K Morrison

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Table of Contents Grant Guidelines Sample

- 1. Understanding the eBook Grant Guidelines Sample
 - The Rise of Digital Reading Grant Guidelines Sample
 - Advantages of eBooks Over Traditional Books
- 2. Identifying Grant Guidelines Sample
 - Exploring Different Genres
 - o Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Grant Guidelines Sample
 - User-Friendly Interface
- 4. Exploring eBook Recommendations from Grant Guidelines Sample
 - Personalized Recommendations
 - $\circ\,$ Grant Guidelines Sample User Reviews and Ratings
 - Grant Guidelines Sample and Bestseller Lists
- 5. Accessing Grant Guidelines Sample Free and Paid eBooks
 - Grant Guidelines Sample Public Domain eBooks
 - Grant Guidelines Sample eBook Subscription Services
 - Grant Guidelines Sample Budget-Friendly Options

- 6. Navigating Grant Guidelines Sample eBook Formats
 - o ePub, PDF, MOBI, and More
 - Grant Guidelines Sample Compatibility with Devices
 - Grant Guidelines Sample Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Grant Guidelines Sample
 - Highlighting and Note-Taking Grant Guidelines Sample
 - Interactive Elements Grant Guidelines Sample
- 8. Staying Engaged with Grant Guidelines Sample
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Grant Guidelines Sample
- 9. Balancing eBooks and Physical Books Grant Guidelines Sample
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Grant Guidelines Sample
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Grant Guidelines Sample
 - Setting Reading Goals Grant Guidelines Sample
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Grant Guidelines Sample
 - Fact-Checking eBook Content of Grant Guidelines Sample
 - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements

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