

## 1

## The Role of the Medical Assistant

## 1. Explain the medical assistant's role.

**Multiple Choice**

Describe the role of the medical assistant in the medical office.

## 1. The medical assistant works with the physician to:

- (a) Financial management
- (b) Administration
- (c) Patient education
- (d) Patient diagnosis

## 2. When the physician is present with an outpatient, the medical assistant should:

- (a) Examine the patient
- (b) Present the case
- (c) Administer care
- (d) Document the case

## 3. When performing the eye test, the medical assistant should:

- (a) Encourage the patient to relax
- (b) Encourage the patient to breathe deeply
- (c) Tilt the patient's head away
- (d) Encourage and reassure the patient

## 4. When is the medical assistant responsible for a patient's health communication?

- (a) Referring
- (b) Interpreting
- (c) Document management
- (d) Using technology

## 5. Listening during the history of the patient's life includes:

- (a) Active listening
- (b) Reflective listening
- (c) Paraphrasing
- (d) Empathic listening

## 6. Medication management:

- (a) Monitor compliance and response
- (b) Monitor adverse effects and interactions
- (c) The pharmacist's responsibility
- (d) Obtain prescriptions with patients

## 7. Listening about symptoms from a patient is important in order to:

- (a) Document the history
- (b) Diagnose the patient
- (c) Give the patient a prescription
- (d) Document

## 8. Explain when the medical assistant should:

- (a) The patient's condition is
- (b) Document
- (c) Document management
- (d) Document the patient's condition

**True/False**

The medical assistant should be responsible for the patient's health communication.

- 10. \_\_\_\_\_ Active listening
- 11. \_\_\_\_\_ Referring
- 12. \_\_\_\_\_ Interpreting
- 13. \_\_\_\_\_ Document management
- 14. \_\_\_\_\_ Using technology
- 15. \_\_\_\_\_ Document

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**Barbara Ramutkowski, Kathryn A  
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