ACCESS QUESTIONS:

1. Open MS Access and Create a *"Blank Database"*
2. Save the Table as: *National SA Tours*
3. In *Design View*, complete/type in the following:

NationalSA_Tours	
Field Name	**Data Type**
Tour No	Number
City	Text
Hotel	Text
Breakfast	Yes/No
Days	Number
Prices from	Currency

4. Set the **Tour No** "Field name" as your **Primary Key**
5. In View, Change back or Switch to "Database View" and; complete/type in the following:

Tour No	City	Hotel	Breakfast	Days	Prices from	Click to Add
1	Cape Town	Bryanston	☑	5	R 2 850.00	
2	Durban	Maharani	☐	6	R 3 200.70	
3	Bloemfontein	Royal Palms	☑	4	R 4 525.00	
4	Port Elizabeth	Desert Rose	☐	3	R 2 350.00	
5	East London	Harbour House	☑	5	R 4 300.70	
6	Nelspruit	Krugers Rest	☑	4	R 4 350.00	
			☐			
Total					R 21 574.60	

6. In the *Prices from* Field, Calculated the **Total** Price as shown in diagram, above.
7. Save your table.
8. Save the Access/Database file as *SATravel_Surname_StudentNo_Group and Close. (On Your Desktop or Flashdrive: Safe Place)*.

Open Up a New Excel Spreadsheet:

1. In Data Tab, From Access (Get External Data from Access), Import Your Database table (above) "National SA Tours" into Excel. Rename your Worksheet to SA Tours. Your Worksheet should look like this, below:

	A	B	C	D	E	F
	Tour No	**City**	**Hotel**	**Breakfast**	**Days**	**Prices from**
	1	Cape Town	Bryanston	TRUE	5	2850
	2	Durban	Maharani	FALSE	6	3200.7
	3	Bloemfontein	Royal Palms	TRUE	4	4525
	4	Port Elizabeth	Desert Rose	FALSE	3	2350
	5	East London	Harbour House	TRUE	5	4300.9
	6	Nelspruit	Krugers Rest	TRUE	4	4350

2. Save your Excel file as *SATravel_Surname_StudentNo_Group and Close.*

[Microsoft Access Test Answers Ch 4](#)

Andreas Sonnenbichler

Microsoft Access Test Answers Ch 4:

This book delves into Microsoft Access Test Answers Ch 4. Microsoft Access Test Answers Ch 4 is a crucial topic that needs to be grasped by everyone, from students and scholars to the general public. The book will furnish comprehensive and in-depth insights into Microsoft Access Test Answers Ch 4, encompassing both the fundamentals and more intricate discussions.

1. This book is structured into several chapters, namely:

   - Chapter 1: Introduction to Microsoft Access Test Answers Ch 4
   - Chapter 2: Essential Elements of Microsoft Access Test Answers Ch 4
   - Chapter 3: Microsoft Access Test Answers Ch 4 in Everyday Life
   - Chapter 4: Microsoft Access Test Answers Ch 4 in Specific Contexts
   - Chapter 5: Conclusion

2. In chapter 1, the author will provide an overview of Microsoft Access Test Answers Ch 4. The first chapter will explore what Microsoft Access Test Answers Ch 4 is, why Microsoft Access Test Answers Ch 4 is vital, and how to effectively learn about Microsoft Access Test Answers Ch 4.
3. In chapter 2, the author will delve into the foundational concepts of Microsoft Access Test Answers Ch 4. This chapter will elucidate the essential principles that must be understood to grasp Microsoft Access Test Answers Ch 4 in its entirety.
4. In chapter 3, the author will examine the practical applications of Microsoft Access Test Answers Ch 4 in daily life. The third chapter will showcase real-world examples of how Microsoft Access Test Answers Ch 4 can be effectively utilized in everyday scenarios.
5. In chapter 4, the author will scrutinize the relevance of Microsoft Access Test Answers Ch 4 in specific contexts. This chapter will explore how Microsoft Access Test Answers Ch 4 is applied in specialized fields, such as education, business, and technology.
6. In chapter 5, this book will draw a conclusion about Microsoft Access Test Answers Ch 4. The final chapter will summarize the key points that have been discussed throughout the book.
   This book is crafted in an easy-to-understand language and is complemented by engaging illustrations. This book is highly recommended for anyone seeking to gain a comprehensive understanding of Microsoft Access Test Answers Ch 4.

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Microsoft Access Test Answers Ch 4 Introduction

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