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computer
local Disk (C:)
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work

Documents library

New folder

Arrange by: Folder ▾

Name	Date modified	Type	Size
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This folder is empty.

- Folder
- Shortcut
- Microsoft Word Document
- Contact
- Microsoft Word Document
- Journal Document
- Microsoft PowerPoint Presentation
- Adobe Photoshop Document
- Microsoft Publisher Document
- Text Document
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- WinZip File
- WinZip Zipx File
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- Arrange by ▾
- View ▾
- Sort by ▾
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- Refresh
- Paste
- Paste shortcut
- Undo Rename Ctrl+Z
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- New
- Properties



How To Create A File

RM Cervero



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