

EXCEL FUNCTION SHEET

EXCEL FUNCTIONS



Logical

AND	Test multiple conditions until all are true
OR	Generate the logical value TRUE
IF	Test for a specific condition
IFERROR	Trap and handle errors
IFNA	Trap and handle #N/A errors
IFS	Test multiple conditions, return first true
IS	Reverse arguments to results
ISBLANK	Test multiple conditions with IS
ISERR	Return multiple values, return first error
ISFORMULA	Generate the logical value TRUE
ISNUMBER	Return whether IS

Date and Time

DATE	Create a date with year, month, and day
DATEADD	Days, months, or years between two dates
DATEDIF	Convert a date in text format to a valid date
DAY	Day as a number (1-31) from a date
DAYOFWEEK	Days between dates
EDATE	Days between two dates in a full day year
EOMONTH	Get days in months in future or past
INT	Get day of month & month in future or past
ISBLANK	Return as a number (1-31) from a time
ISERR	Get week number for a given date
ISFORMULA	Minute as a number (0-59) from time
ISNUMBER	Month as a number (1-12) from a date
ISREF	Number of working days between two dates
ISVALUEINUSE	Work days between two dates
TIME	Convert date and time
TIMEVALUE	Seconds as a number (0-86400) from a time
WEEK	Create a time with hours, minutes, and seconds
WEEKDAY	Get a valid time from a text string
WEEKEND	Current date
WEEKEND	Day of the week as a number
WEEKEND	Week number for a given date
WEEKEND	Days in working days in the future or past
WEEKEND	Days in working days in the future or past
WEEKEND	How many a year
WEEKEND	Number of a year between two dates

Lookup and Reference

ADDRESS	Convert cell address from row and column numbers
COUNT	Get the number of cells in a reference
COUNTA	Get a value from a list based on position
COUNTBLANK	Get the count number of a reference
COUNTIF	Get number of cells in a range or reference
COUNTIFS	Return first value from a data type
INDEX	Get the formula in a cell
INDIRECT	Return data from a given value in a formula
MAX	Look up a value in a table arranged horizontally
MIN	Convert to decimal list

AND	Get a value in a list or table based on location
AND	Create a reference from text
AND	Look up a value in a one column range
AND	Get the position of a value in an array
AND	Create a reference from first given starting point
AND	Get the row number of a reference
AND	Get the number of rows in a range or reference
AND	Get the number of rows in a range of cells
AND	Convert a value in a table to a matching first column

Text

CHAR	Get a character from a number
CHAR	Strip non-printable characters from text
CHAR	Get the code for a character
CHAR	Join text values without delimiter
CHAR	Join text together
CHAR	Convert a number to text in currency format
CHAR	Concatenate text strings
CHAR	Get location substring in a string
CHAR	Format number as text with fixed decimals
CHAR	Concatenate from the left of a string
CHAR	Get the length of text
CHAR	Convert text to lower case
CHAR	Concatenate from right to string
CHAR	Convert text to number with custom separator
CHAR	Capitalize the first letter in each word
CHAR	Replace text based on location
CHAR	Replace text as specified
CHAR	Concatenate from the right of a string
CHAR	Get the location of substring in a string
CHAR	Replace text based on position
CHAR	Convert a number to text in a number format
CHAR	Get text value with a delimiter
CHAR	Remove extra spaces from text
CHAR	Get Unicode character by number
CHAR	Get number from Unicode character
CHAR	Convert text to upper case
CHAR	Convert text to a number

Dynamic Array

ARRAYFORMULA	Converts array or range to an array
BYROW	Apply function to columns
BYCOL	Apply function to rows
BYROW	Return specific columns from an array
BYCOL	Return specific rows from an array
BYROW	Remove portion of an array
BYCOL	Expand array by adding rows or columns
BYROW	Filter array with given criteria
BYCOL	Combine array of arrays horizontally
BYROW	Create custom function
BYCOL	Assign variables inside formula
BYROW	Create array with calculated values

AND	Get standard deviation of a sample
AND	Get standard deviation of population
AND	Get standard deviation for a population
AND	Calculate mean including outliers
AND	Get variance of a sample
AND	Get variance of population
AND	Get variance of a sample
AND	Get variance of a sample
AND	Get variance of a population
AND	Get variance of a population

Database

DAVERAGE	Get average from matching records
DCOUNT	Count matching records in a database
DCOUNTA	Count matching records in a database
DMIN	Get value from matching record
DMAX	Get max from matching records
DMIN	Get min from matching records
DMIN	Get product from matching records
DMIN	Get the deviation of sample in matching records
DMIN	Get the deviation of population in matching records
DMIN	Get sum from matching records
DMIN	Get sample variance for matching records
DMIN	Get population variance for matching records

Web

WEBSERVICE	Get JSON, spreadsheet using
WEBSERVICE	Get data from Web with XPath
WEBSERVICE	Get data from a web service

■ Improve productivity within MS Excel by learning these functions

■ Includes short description of each function and grouped to assist with accessibility

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Microsoft Excel Functions Cheat Sheet

S Ashworth



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