Sample Chart Documentation: Progress Notes

Agencies may have their own specific guidelines for writing progress notes that reflect activities conducted with a client or on their behalf. Here are some sample progress note entries. Progress notes should tell a story. For instance, if there is a two-month gap in notes, the person reading the chart should be able to understand the reason for the gap in services. Also, note writing should be simple, because we won't want employment specialists spending more time than necessary working on paperwork, however, they should include the location of the service, duration of service and description of services provided.

Programs can augment progress notes by including client-specific employer contact logs in the chart.

Finally, these notes were not written in a way to demonstrate the medical necessity of the service. If your agency is billing some services to Medicaid, please contact your state Medicaid office to talk about requirements for Medicaid notes.

SAMPLE NOTES BY EMPLOYMENT SPECIALIST FOR GEORGE W.

Date: 1/23/20

Duration: 0 minutes

Location: phone

Client: George Washington

Attempted to call George to set up first meeting. Left message.

Sarah Swanson

Sarah Swanson

Date: 1/25/20

Duration: 0 minutes

Location: phone

Client: George Washington

Attempted to call George. Left message.

Good Progress Note

Jessica J Manson

Good Progress Note:

Learning Group Leadership Jeffrey A. Kottler, Matt Englar-Carlson, 2009-02-19 The writing is both highly personable and also very specific about techniques and attitudes students may take on as they experiment with membership leadership I think my students will like it and will use it to engage even more fully with the experiential group It most certainly fills a niche that needed filling Adam L Hill Sonoma State University Now Accompanied by a DVD Focusing on how to conduct and lead groups in a variety of therapeutic settings Learning Group Leadership An Experiential Approach Second Edition covers theory process leadership techniques ethics special populations and challenges as they relate to group work The Second Edition introduces important conceptual and practical information and then uses exercises field study assignments and personal application questions to help students apply concepts to their work and lives The Second Edition now includes student voices throughout each chapter to provide descriptions of actual experiences Key Features Takes an experiential approach helping readers understand how the concepts they learn in class can be applied to their own work in conducting groups Offers a conversational practical and realistic writing style Includes relevant examples drawn from the authors more than 25 years of teaching and leading experience Is accompanied by a new DVD bound in the back of the book which contains scripted sessions corresponding with every chapter The password protected instructor s site is available with test questions at http www sagepub com kottler2einstr main htm Learning Group Leadership An Experiential Approach Second Edition is ideal for use in introductory courses in Group Therapy or Group Work in the disciplines of counseling human The Adolescent Psychotherapy Progress Notes Planner Arthur E. Jongsma, services psychology and social work Ir., Katy Pastoor, David J. Berghuis, Timothy J. Bruce, 2024-01-11 Save hours of time consuming paperwork with the bestselling planning system for mental health professionals The Adolescent Psychotherapy Progress Notes Planner Sixth Edition provides more than 1 000 complete prewritten session and patient descriptions for each behvioral problem in The Adolescent Psychotherapy Treatment Planner Sixth Edition Each customizable note can be quickly adapted to fit the needs of particular client or treatment situation An indispensable resource for psychologists therapists counselors social workers psychiatrists and other mental health professionals working with adolescent clients The Adolescent Psychotherapy Progresss Notes Planner Sixth Edition Provides over 1 000 prewritten progress notes describing client presentation and interventions implemented Covers a range of treatment options that correspond with the behavioral problems and current DSM TR diagnostic categories in the corresponding Adolesecent Psychotherapy Treatment Planner Incorporates DSM 5 TR specifiers and progress notes language consistent with evidence based treatment interventions Addresses more than 35 behaviorally based presenting problems including social anxiety suicidal ideation conduct disorder chemical dependence bipolar disorder low self esteem ADHD eating disorders and unipolar depression Includes sample progress notes that satisfy the requirements of most third party payors and accrediting agencies including ICOA CARF and NCQA Features new and updated information

on the role of evidence based practice in progress notes writing and the status of progress notes under HIPAA The **Psychotherapy Documentation Primer** Donald E. Wiger, 2012-06-25 Everything you need to know to record client intake treatment and progress incorporating the latest managed care accrediting agency and government regulations Paperwork and record keeping are day to day realities in your mental health practice Records must be kept for managed care reimbursement for accreditation agencies for protection in the event of lawsuits to meet federal HIPAA regulations and to help streamline patient care in larger group practices inpatient facilities and hospitals. The standard professionals and students have turned to for quick and easy yet comprehensive guidance to writing a wide range of mental health documents the Third Edition of The Psychotherapy Documentation Primer continues to reflect HIPAA and accreditation agency requirements as well as offer an abundance of examples The new edition features Revised examples of a wider range of psychological concerns New chapters on documentation ethics and the art and science of psychological assessment and psychotherapy Study questions and answers at the end of each chapter Greatly expanded The Psychotherapy Documentation Primer Third Edition continues to be the benchmark record keeping reference for working professionals reflecting the latest in documentation and reporting requirements Diagnosis and Treatment of Mental Disorders Across the Lifespan Stephanie M. Woo, Carolyn Keatinge, 2016-02-29 A versatile reference text for developing and applying clinical psychopathology skills Designed to serve as a trusted desktop reference on mental disorders seen across the lifespan for mental health professionals at all levels of experience Diagnosis and Treatment of Mental Disorders Across the Lifespan Second Edition expertly covers etiology clinical presentation intake and interviewing diagnosis and treatment of a wide range of DSM disorders at all developmental stages Unlike other references this book takes a lifespan approach that allows readers to develop the clinical skills necessary to respond to mental health concerns in a patient centered manner Introductory and advanced features support clinicians at every stage of their careers and help students develop their skills and understanding Authors Woo and Keatinge combine a review of cutting edge and state of the art findings on diagnosis and treatment with the tools for diagnosing and treating a wide range of mental disorders across the lifespan This second edition incorporates the following changes Fully updated to reflect the DSM 5 Chapters have been reorganized to more closely follow the structure of the DSM 5 Cultural and diversity considerations have been expanded and integrated throughout the book A new integrative model for treatment planning Expanded discussion of rapport building skills and facilitating active engagement Identity issues and the fit between client and intervention model has been added to the case conceptualization model Mental health disorders affect patients of all ages and the skilled clinician understands that there are no one size fits all treatments Diagnosis and Treatment of Mental Disorders Across the Lifespan Second Edition will instruct clinicians and students in psychopathology for every life stage Praise for the first edition Reviews This handbook Diagnosis and Treatment of Mental Disorders Across the Lifespan comprehensively integrates best practices necessary for clinicians who deal with a wide range

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an internship and much more Students will come away from this book with a deep understanding of each perspective one that will enhance their appreciation of the practicalities and possibilities of their practicum and internship experiences

Handbook of Correctional Mental Health Charles L. Scott, 2009-10-06 Clinicians who work on the frontlines of correctional mental health know that the challenges are only increasing Not only is the proportion of inmates with mental disorders growing at a rate that exceeds that of the correctional population as a whole but this group is expanding at both ends of the aging continuum so that increasing numbers of both geriatric and juvenile offenders require assessment and treatment Changing patient demographics and evolving treatment modalities make it essential that psychiatrists psychologists social workers nurses and other professionals who serve the prison population have access to the most practical up to date and comprehensive resource Handbook of Correctional Mental Health now in an expanded second edition is that resource This book addresses key concepts to ensure that the reader meets the current standard of care for inmates through all phases of the criminal justice system In 20 state of the art chapters nationally recognized providers and correctional mental health experts address the most pressing issues facing clinicians Unique to this edition the Handbook Summarizes the literature regarding unique populations observed in a correctional environment thereby assisting the provider in tailoring treatment to various target populations Provides a clear overview of both malpractice law and the concept of deliberate indifference that aids the reader in understanding the legal requirements for providing care and minimizing risks of lawsuits Educates clinicians on how to differentiate feigned versus legitimate mental health symptoms and how to understand and interpret inmate motivations for psychiatric malingering Discusses important administrative aspects regarding documentation issues quality assurance and practicing under a consent decree Provides useful tables throughout the text with key summary points emphasized Includes five new clinically focused chapters on the assessment and treatment of inmates with substance use disorders geriatric offenders juvenile offenders inmates with self injurious behaviors offenders who have experienced various traumas during their lives and inmates housed on maximum security units and death row Other titles in the field are either out of date or limited in scope By contrast this new edition of Handbook of Correctional Mental Health includes everything mental health professionals need to provide the highest standard of care to this growing and complex patient population The Casebook of a Residential Care Psychiatrist Martin Fleishman, 2014-03-18 Discover an alternative realm of psychiatry without offices or couches The Casebook of a Residential Care Psychiatrist Psychopharmacosocioeconomics and the Treatment of Schizophrenia in Residential Care Facilities addresses the problems involved in the onsite treatment of mentally ill patients in residential care facilities. This book is the first to identify the need for psychiatrists to be available to individuals in such facilities as adult homes community care homes transitional living facilities and rest homes This vital resource also contains specific recommendations as to how these visits should be conducted with regard to frequency duration space and the types of Medicare procedure codes to utilize In

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therapeutic modality to incorporate these ideas into their work This book is designed for mental health professionals in a variety of settings including counselors therapists social workers family therapists and clinical psychologists This book is useful for graduate students as well as those already in practice **Cognitive Behavioral Treatment of Insomnia** Michael L. Perlis, Carla Jungguist, Michael T. Smith, Donn Posner, 2006-06-02 Cognitive behavior therapy which has been adapted to treat so many problems has also brought data driven and data yielding treatment to insomnia Focusing on this evidence based modality Cognitive Behavioral Treatment of Insomnia is a much needed treatment manual that provides clinicians with the why s and how s of this approach in concise and practical terms This book which is written as a reader friendly guide is intended for clinical trainees non insomnia sleep specialists and for expert CBT clinicians from outside the sleep medicine field who wish to begin the process of learning to provide empirically validated CBT I The Book is organized into seven parts definition of insomnia review of the conceptual framework for treatment overview of the components of therapy session by session guide dialogues assessment and eligibility for CBT I and sample documentation The organizing principles for the guide can best be expressed as two seemingly simple questions Who is appropriate for CBT I What does one need to know to set up a Behavioral Sleep Medicine service The guide provides all that one needs to confidently answer these questions Note from Your Teacher (eBook) Kimberly Colen, 1995-03-01 More than 450 messages to help you communicate effectively with students parents and administrators Outstanding NEW messages for report cards and assessments also requests invitations thank your notes of encouragement letters about discipline and much more

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