

### **Formal Forensic Report Template** (use as a template to create your formal report)

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- Recopy verbatim everything not in italics and fill in appropriate information where asked.
  - Use specific technical terms, but provide CLEAR explanations about them.
  - Use the questions at the end of each scene as a guide for your analysis.
  - Report should be typed font size 12, Arial or times new roman, 1.5 spacing, <1" margins
  - Report is due January 26, 2011.
- 

**To:** Dr. Sheila Gonzalez

**From:** *(Place your team members' names here)*

**Re:** Theodore Gardner; examination of the skeletal remains. Case # *(fill in a number)*.

#### **Introduction:**

On the 19<sup>th</sup> day of January 2011, at approximately *(give time class begins)* the remains of Theodore Gardner were exhumed. Dr. Sheila Gonzalez presented the skeletal remains to her lab assistants. Dr. Gonzalez and her team began the investigation ordered by the Grand Jury into the death of the 15 year old male. An autopsy of the skeletal remains was performed. The complete skeleton was comprised of *(list the 2 divisions of the skeletal system & the groups of bones contained in each)*. The lab assistants were given the instructions to analyze and research facts collected via physical observations and radiographs and to explain and analyze causes and processes that occurred regarding the evidence gathered.

#### **Skeletal Assessment:**

*(Discuss the evidence gathered concerning the skeletal remains of Theo Gardner... use appropriate vocabulary from chapter)*

#### **Analysis:**

*(Explain and analyze causes and processes that occurred that would result in the evidence you collected from the Theo Gardner's bones.)*

#### **Expert Opinion:**

*(Draw a conclusion with your expert team concerning whether Theo was abused by his aunt and uncle or his death was simply an untimely event)*

Things to consider as you investigate the death of Theo Gardner and write your Forensic report:

- What is the most compelling piece of evidence in the case for your conclusion?
  - o What is not so compelling?
  - o Is there anything in the case that your group found irrelevant?
  - o What is not so compelling?
  - o Is there anything in the case that your group found irrelevant?

# Email Forensic Report Sample

**C Cleary**



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