

# 6

## Common Types of Quick Reference Guides

1. Quick-start guide.
2. User manual for products with limited features.
3. Core, common, or basic tasks guides.
4. Guide to more advanced features.
5. Product updates guide.
6. Step-by-step how-tos.

# How To Write A Reference Guide

**Bill Schmalz, The Images Publishing  
Group**



## **How To Write A Reference Guide:**

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**The Quick Fix Guide to Academic Writing** Phillip C. Shon, 2017-10-30 Whether you're writing a paper essay assignment or dissertation this short and punchy book helps you improve your writing skills through minimal effort Providing you with a quick set of writing rules to follow this tried and tested guide uses a unique and easy to follow grid based system Packed with advice on understanding big and little common errors made in academic writing it helps you identify patterns in your own writing and demonstrates how to reshape or re-evaluate them and raise your writing game in any academic context How to tutorials include Synthesizing and critiquing literature and using your coding sheet to develop critical arguments Shaping abstracts introductions discussions and conclusions to improve the logic and structure of your writing Applying lessons learned to future projects whatever format of academic writing Save time and improve your grades with this essential quick fix guide The Student Success series are essential guides for students of all levels From how to think critically and write great essays to planning your dream career the Student Success series helps you study smarter and get the best from your time at university

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*Sap: How to Write a Report Functional Specification* Linda R. Timms, 2012-05-22

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