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PHR EXAM

REVIEW & STUDY GUIDE

**MOST COMPREHENSIVE HANDBOOK TO PASSING
THE PROFESSIONAL HUMAN RESOURCES EXAM**



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JULIA R. MCNEILL & RICHARD THORNTON

Human Resources Exam Study Guide

Ensheng Dong



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Bogardus, 2012-04-18 NOTE The exam this book covered PHR SPHR Professional in Human Resources Certification Fourth Edition was retired SYBEX in 2018 and is no longer offered For coverage of the current exam PHR and SPHR Professional in Human Resources Certification 2018 Exams Fifth Edition please look for the latest edition of this guide PHR and SPHR Professional in Human Resources Certification Complete Study Guide 2018 Exams Fifth Edition 9781119426523 The demand for qualified human resources professionals is on the rise The new Professional in Human Resources PHR and Senior Professional in Human Resources SPHR exams from the Human Resources Certification Institute HRCI reflect the evolving industry standards for determining competence in the field of HR This new edition of the leading PHR SPHR Study Guide reflects those changes Serving as an ideal resource for HR professionals who are seeking to validate their skills and knowledge this updated edition helps those professionals prepare for these challenging exams Features study tools that are designed to reinforce understanding of key functional areas Provides access to bonus materials including a practice exam for the PHR as well as one for the SPHR Also includes flashcards and ancillary PDFs Addresses key topics such as strategic management workforce planning and employment compensation and benefits employee and labor relations and Occupational Safety and Health Administration regulations This new edition is must have preparation for those looking to take the PHR or SPHR certification exams in order to strengthen their resume PHR and SPHR Professional in Human Resources

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Introduction to the PHR Certification Exam Business Management and Strategy Workforce Planning and Employment Human Resource Development Compensation and Benefits Employee and Labor Relations Risk Management Practice Questions Detailed Answer Explanations Each section of the test has a comprehensive review that goes into detail to cover all of the content likely to appear on the PHR certification The practice test questions are each followed by detailed answer explanations If you miss a question it s important that you are able to understand the nature of your mistake and how to avoid making it again in the future The answer explanations will help you to learn from your mistakes and overcome them Understanding the latest test taking strategies is essential to preparing you for what you will expect on the exam A test taker has to not only understand the material that is being covered on the test but also must be familiar with the strategies that are necessary to properly utilize the time provided and get through the test without making any avoidable errors Anyone planning to take the PHR certification should take advantage of the review material practice test questions and test taking strategies contained in this study guide [PHR Exam Prep](#) Cathy Winterfield,2015 Score Higher on the PHR Exam We provide you with the proven study tools and expert insight that will help you score higher on your exam Study Tips like the advice and instruction that a personal tutor might provide Notes Tips and Cautions provide you with hints and strategies that will help you reduce your mistakes on the exam Comprehensive discussion of all six functional areas covered on the PHR Exam Practice Questions that include detailed explanations of correct and incorrect answers so you can learn the material from your success and mistakes COMPREHENSIVE Succeed with comprehensive learning and practice tests Master the PHR exam materials in all six tested functional areas Prepare with a comprehensive practice test Analyze your test readiness and areas for further study with topic focused chapter tests CD ROM based practice exam includes an interactive test engine for a meaningful exam experience with 175 questions Learn important test taking strategies to maximize your score and diminish your anxiety Pearson IT Certification Practice Test The CD ROM based practice exam includes an interactive test engine for a realistic exam experience with 175 questions Includes Exclusive Offer for 70% Off Premium Edition eBook and Practice Test CATHY LEE PANTANO WINTERFIELD MBA MSHE SPHR ACC is President of NovaCore Performance Solutions a firm dedicated to enhancing individual and team workplace performance She has more than 25 years of experience in HR training consulting management and coaching for businesses non profits and governmental entities She previously served as Director of Human Resource Management Programs for Cornell University s School of Industrial and Labor Relations Winterfield has presented on many HR and management development topics and co authored more than a dozen online courses in these fields Her books include Performance Appraisals and Mission Driven Interviewing as well as the Pearson IT Certification books SPHR Exam Prep Third Edition PHR SPHR Quick Reference and every edition of PHR Exam Prep She is a member of SHRM ASTD and the International Coach Federation **PHR Study Guide** Elissa Simon,2021-01-13 Updated for 2021 Trivium Test Prep s unofficial NEW PHR Study Guide Exam Prep with Practice Test Questions for the Professional in

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Professional designations this study guide also teaches the skills required by anyone seeking to transition into an HR related role It offers intuitive and easy to follow organization and comprehensive domain coverage ideal for experienced and novice professionals alike

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