

Financial Analysis Report

Objective

The Financial Analysis Project is intended to demonstrate your skill with the following financial analysis tools:

- Income Statement and Balance Sheet, plus supporting documentation (e.g., Notes, Management Discussion)
- Calculation and interpretation of Financial Ratios
- Identifying and using Comparative Data to evaluate a company's performance

Process

1. Select a company to analyze. (Your own company, or the company report used in the first night of class are good resources.) Obtain the most recent* annual report available. *Date is not a critical factor for this project, but more timely data will be more interesting.
2. Read the report and identify questions for discussion. (This was part of your first night assignment.)
3. Choose and calculate at least five ratios from those discussed in class (workshop #2). Explain your reasons for selecting the ratios, and interpret your results. (An Excel spreadsheet for ratio calculations and a description of the common ratios are downloadable from the BA215 section of my website, <http://academic.regis.edu/longe>.)
4. Research (library and web) the industry standards for your company. (See comparative data sources resource on my website.)
5. Summarize your findings in a report, deliverable in Week 3 (see below). Compare your findings to the industry averages and explain your conclusions about past performance. What are the company's strengths? Identify potential areas for improvement. Try your hand at forecasting the company's future prospects.

Deliverables

- 5-8 page report
 - o A paragraph describing the company's business
 - o A paragraph outlining the industry in which this company operates, including future prospects (Industry Outlook).
 - o Ratio calculations, including explanation of your choices (why?)
 - o Your interpretation of the ratios in light of industry comparative data & the general industry/ economic environment
 - o A brief forecast of the company's future prospects. NOTE: This will probably feel uncomfortable, but be assured that you can be wrong on this part! Nobody knows the future until it happens. This is a preview of the forecasting that is necessary for budget planning.
- Appropriate bibliographic listing of ALL your research sources. See the *New Century Handbook* for guidelines in citation style – APA preferred.
- Copy of the source income statement and balance sheet (only).

How To Write A Finance Report

Jason L. Snyder, Lisa A.C. Frank



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