

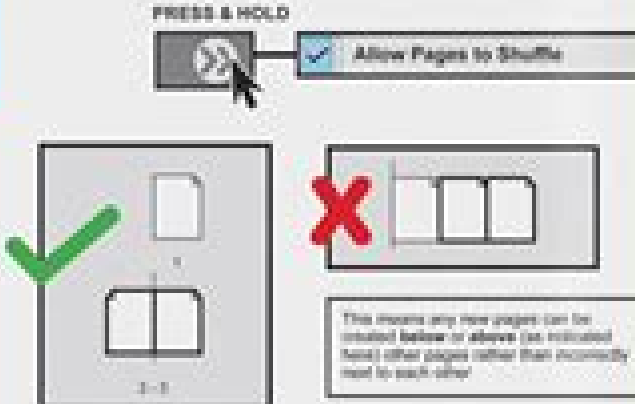
Adding New Pages to a Document

Tab Group 1

Pages

First make sure **Allow Pages to Shuffle** is checked, to do this follow these instructions...

PRESS & HOLD

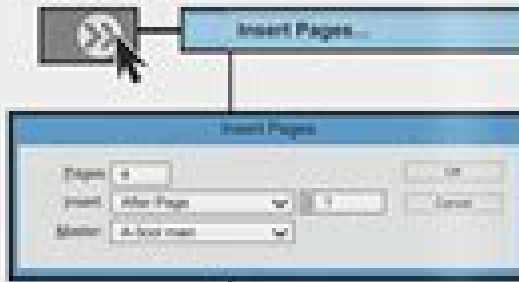


This means any new pages can be inserted **below** or **above** (as indicated here) other pages rather than incorrectly next to each other

Tab Group 1

Pages

PRESS & HOLD



Insert Pages

Pages: 1

Insert: After Page 1

Master: A-Book master

Pages: Number of new pages created
Insert: Where the new pages appear
Master: Which template to use

OK

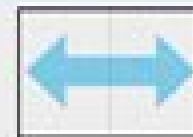
Your InDesign file

Default template with facing pages. Please rename file under a different name so the original file is kept safe, to rename go into **File>Save As**



Facing Pages

By default InDesign uses 'facing pages' meaning pages that are bound out side by side (Facing pages are used in creating books publishing, magazine or newspapers)



Auto page numbering

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Wolfgang Guggemos



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