

DATE:

TO:

CC:

RE: PI Updates - Request for Information

It has come to our attention that the following individuals have retired or resigned from Iowa State University and have the following active accounts in their name:

PI Name	Active Account	Current Status (enter 1-8 from list below)	Comments

Please address the status of each active account listed above. For each account, please indicate the Current Status as listed below and any additional comments based on the following options:

- 1) Replace the PI on the project/account.
- 2) Subcontract to the PI's new institution (including replacing the PI as stated in item 2 above).
- 3) Relinquish the Award and transfer the project to the PI's new institution.
- 4) Relinquish the Award, transfer the project to the PI's new institution and subcontract a portion of the work back to Iowa State University.
- 5) The project is fixed price, completed and all funds have been received. The balance on the project is residual funds. The balance of the account will be transferred to the department or another ISU PI.
- 6) Incentive account (490). Please transfer balance to 290 account indicated in comments.
- 7) Foundation parallel account (497). Department must contact ISU Foundation to change PI.
- 8) Other – please provide an explanation.

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Table of Contents June 2013 Accounting Memo

1. Understanding the eBook June 2013 Accounting Memo
 - The Rise of Digital Reading June 2013 Accounting Memo
 - Advantages of eBooks Over Traditional Books
2. Identifying June 2013 Accounting Memo
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an June 2013 Accounting Memo
 - User-Friendly Interface
4. Exploring eBook Recommendations from June 2013 Accounting Memo
 - Personalized Recommendations
 - June 2013 Accounting Memo User Reviews and Ratings

- June 2013 Accounting Memo and Bestseller Lists
- 5. Accessing June 2013 Accounting Memo Free and Paid eBooks
 - June 2013 Accounting Memo Public Domain eBooks
 - June 2013 Accounting Memo eBook Subscription Services
 - June 2013 Accounting Memo Budget-Friendly Options
- 6. Navigating June 2013 Accounting Memo eBook Formats
 - ePub, PDF, MOBI, and More
 - June 2013 Accounting Memo Compatibility with Devices
 - June 2013 Accounting Memo Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of June 2013 Accounting Memo
 - Highlighting and Note-Taking June 2013 Accounting Memo
 - Interactive Elements June 2013 Accounting Memo
- 8. Staying Engaged with June 2013 Accounting Memo
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers June 2013 Accounting Memo
- 9. Balancing eBooks and Physical Books June 2013 Accounting Memo
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection June 2013 Accounting Memo
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine June 2013 Accounting Memo
 - Setting Reading Goals June 2013 Accounting Memo
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of June 2013 Accounting Memo
 - Fact-Checking eBook Content of June 2013 Accounting Memo
 - Distinguishing Credible Sources

13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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