

Grant Proposal Writing Template Sample

I. Proposal Summary (Executive Summary)

The Proposal Summary should be about one paragraph of 13 sentences and should include the amount of funding requested and give the most general description of the use that will be made of the funds.

II. Organization Description and History

The Organization Description and History section should be about 14 pages in length and should include the history of the organization, its structure, information about office locationsthat will be involved in carrying out the activities that will be funded by the requested grant, major accomplishments of the organization, relevant experience and accomplishments of the organization, established partnerships and relationships that will be important to carrying out the activities funded by the grant, information about prior grants received from the source to which the proposal will be sent, and an explanation of how the description you provide makes your organization an appropriate grantee

III. Background

The Background section, of 25 pages in lengthshould provide the reader with an explanation of the problem that has created the need for the program that will be funded by the requested grant. It should provide evidence that the problem exists as well as that the proposed project will contribute to a solution to the problem or will reduce the harmful impact of the problem. It should highlight media and government publications suggesting that the problem is a high priority and that the proposed solution is one that decisionmakers support and believe in. It is important that the reader who finishes this section know why your program should be funded over others. Click here for fact sheets providing useful information on [ATI reentry](#) , and [alcohol and drugs](#) to include in this section

IV. Project Description (Program Narrative)

The Project Description may vary widely in length depending on the size and scope of the program that will be funded and the size of the award being sought. The project description should give the reader a detailed description of the program that will be funded by the requested grant. This description should explain the duration of time during which the funds will support the project, the goals of the project, how they will be achieved, how success or failure will be measured, what services you promise to deliver to what populationand what results you expect to bring about. A useful structure is to break the project down into component goals. Use each goal as its own heading and under each goal heading, list and describe the activities that will be funded to achieve

How To Write A Grant Proposal

J Spring



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How to Write a Grant Proposal Cheryl Carter New, James Aaron Quick, 2016-01-12 Step by step guidance on how to write effective grants that get the funding you need Complete with examples of fully completed proposals you ll also get an easy to use companion website containing guide sheets and templates that can be easily downloaded customized and printed The authors provide examples of completed proposals and numerous case studies to demonstrate how the grant seeking process typically works Order your copy today

How to Write a Successful Research Grant Application Willo Pequegnat, Ellen Stover, 2013-03-09 The Department of Health and Human Services has identified Acquired Immunodeficiency Syndrome AIDS as the foremost public health problem in the United States The Centers for Disease Control CDC report that as of December 31 1994 there were 441 528 documented cases of AIDS in this country and the number is increasing AIDS is an illness characterized by a defect in natural immunity against disease Many more individuals are known to be infected with Human Immunodeficiency Virus HIV but do not have symptoms or the defining characteristics of AIDS The incubation period for AIDS may range from 1 to 10 or more years in adults and 6 months to several years in children Infected persons appear to be capable of transmitting infection indefinitely even if they remain asymptomatic In order to increase the number of minority investigators conducting research on HIV infection and 1 AIDS NIMH conducted a 3h day technical workshop for minority investigators on July 24 27 1990 in Fairlakes Virginia University based research programs were asked to nominate investigators who were selected on the basis of a referred 1 0 page prospectus for a proposed research project This procedure was used because NIMH wanted to be sure that the prospective investigators were established in a research environment that would pr

Grant Writer's Handbook, The: How To Write A Research Proposal And Succeed Gerard M Crawley, Eoin O'sullivan, 2015-10-23 The Grant Writer s Handbook How to Write a Research Proposal and Succeed provides useful and practical advice on all aspects of proposal writing including developing proposal ideas drafting the proposal dealing with referees and budgeting The authors base their advice on many years of experience writing and reviewing proposals in many different countries at various levels of scientific maturity The book describes the numerous kinds of awards available from funding agencies in particular large collaborative grants involving a number of investigators and addresses the practical impact of a grant which is often required of proposals In addition information is provided about selection of reviewers and the mechanics of organizing a research grant competition to give the proposal writer the necessary background information The book includes key comments from a number of experts and is essential reading for anyone writing a research grant proposal The Grant Writer s Handbook s companion website featuring regularly updated resources and helpful links can be found at www.ifm-eng.cam.ac.uk/research-grant-writers-handbook

How to Say It: Grantwriting Deborah S. Koch, 2009-10-06 A guide to writing grant proposals tailored specifically to a donor s interests complete with step by step instructions and samples of winning proposals In grant seeking words can go where the applicant

can't the foundation boardroom the corporation's headquarters so it's important to use them as the strategic powerful tools that they are This book shows readers how to find frame and use words effectively to make the case for any organization and its projects Readers are provided the tools for crafting a grant proposal that speaks directly to the funder's interests Grant seekers will learn How to find out which funders fit their project exactly Strategies for figuring out what each grant maker is looking for Critical tips for crafting attention grabbing proposals Koch shows readers how to write with a point of view that is geared to the funder's interests and goals while remaining true to the project Packed with examples of winning proposals and strategies for using words to inspire and convince this is the must have resource for any grant seeker hoping to stand apart from the crowd [The Complete Book of Grant Writing](#) Nancy Burke Smith,E. Gabriel Works,2006 The most complete grant writing book on the market including sample letters and 15 sample grant proposals **The Quick Wise Guide to Writing Grant Proposals** Waddy Thompson,2017-11-10 The Quick Wise Guide to Writing Grant Proposals presents an in depth short course in the elements of a good grant proposal narrative You'll learn what questions funders expect to see answered and how to weave those answers into a compelling case for support of your nonprofit Readers of the author's previous books on grant writing will recognize his methodical personal approach as he takes you step by step through the process of constructing a narrative Unlike other grant writing guides this quick guide concentrates solely on the writing process to help you express yourself with clarity and passion [How to Write a Grant Proposal](#) C. C. New,2003 **Creating Winning Grant Proposals** Anne L. Rothstein,2019-04-01 Providing clear cut steps for producing each section of a competitive grant proposal this hands on book is filled with examples from actual RFPs and proposals practical tools and writing tips Prominent educator and successful proposal writer Anne L Rothstein shares a systematic process created over decades of experience in the field She details how to achieve group consensus around a project identify likely funding sources establish need develop objectives assemble a Master Project Table and other needed tables figures and charts create an effective logic model prepare an evaluation put together a budget tailor the proposal to meet the requirements of funders and avoid common errors Purchasers get access to a Web page where they can download and print the book's 14 reproducible templates in a convenient 8 1/2 x 11 size **How To Write A Nonprofit Grant Proposal** Robin Devereaux-Nelson,2016-01-07 In this booklet you will learn How to prepare your nonprofit organization to prepare for grant seeking Laying groundwork for grant seeking and outreach steps to take with funders Step by step instructions leading you through the grant application process The nuts and bolts of drafting a grant proposal How to draft a proposed budget What to do if you are accepted and if you are declined So let's get started [How to Write a Grant Proposal](#) Geoffrey Mitchell,2014-11-13 Applying for a grant may at first glance seem fairly easy However the reality is that getting your grant application to be accepted is more difficult than you might think Yet the ability to get grant funding could be the difference between success and failure for any small business or non profit organization There's only a finite amount of funding available and once denied it can be hard to break

back into the inner circle again Therefore every application that s submitted really must be top quality This book is designed to help you succeed when applying for grants Following these guidelines you ll have much better chances of being approved for grants that can result in the difference between a struggling business and a thriving one

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