

HOTEL ORGANIZATION CHART

GENERAL MANAGER

CONTROLLING

CONTROLLER
TREASURER
PROPERTY MANAGER

FOOD & BEVERAGE

FOOD & BEVERAGE MANAGER
BARTENDER
COOK
WAITRESS
BAR MANAGER

GENERAL SERVICE

GENERAL SERVICE MANAGER
RECEPTIONIST
CLERK
PORTER
HOUSEKEEPER

HOUSEKEEPING

HOUSEKEEPING MANAGER
HOUSEKEEPER
LAUNDRY
CLEANING

RECREATION

RECREATION MANAGER
POOL
GOLF
TENNIS

SALES & MARKETING

SALES & MARKETING MANAGER
SALES
MARKETING
RECEPTION

3 Phase Training Center

Very Good
Not too good (College/High School)
Lower (Technical Training, Certification/High School)

2. Phase Transition: Overview

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific requirements of the task.

1. **Learning Objectives:**
 2. **Learning Objectives:**

Manning Guide For Hotels

Y Pai



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