

Exam

Name _____

MULTIPLE CHOICE. Choose the one alternative that best completes the statement or answers the question.

- 1) Human resources management refers to: 1) _____
 - A) all managerial activities.
 - B) concepts and techniques used in leading people at work.
 - C) concepts and techniques for organizing work activities.
 - D) management techniques for controlling people at work.
 - E) the management of people in organizations.
- 2) The knowledge, education, training, skills, and expertise of a firm's workers is known as: 2) _____
 - A) physical capital.
 - B) management's philosophy.
 - C) production capital.
 - D) human capital.
 - E) cultural diversity.
- 3) Human resources practices that support strategy include: 3) _____
 - A) performance management.
 - B) rewards practices.
 - C) staffing practices.
 - D) policies and procedures.
 - E) production scheduling.
- 4) A company utilizes a system to measure the impact of Human Resources which balances measures relating to financial results, customers, internal business processes and human capital management. This system is known as the: 4) _____
 - A) HRIS.
 - B) Human Capital Index.
 - C) balanced strategy.
 - D) balanced scorecard.
 - E) none of the above.
- 5) You have been tasked with building employee engagement at the firm you work for. Strategic human resources initiatives you would consider implementing include: 5) _____
 - A) employee recognition programs.
 - B) employee recognition programs and management development programs.
 - C) job design indicators.
 - D) diversity programs.
 - E) employee relations activity.
- 6) HR department staff members are traditionally involved in key operational responsibilities. Which of the following is an operational responsibility? 6) _____
 - A) setting goals and objectives
 - B) interpreting human right laws
 - C) collecting metrics
 - D) analyzing metrics
 - E) interpreting health and safety legislation

Human Resources Technician Written Examination Sample

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