Hotel General Manager Checklist



Location / Asset (s):	Date:	
Assigned To:	Checklist Score:	
Signed By:		

V	Core Values Checklist
	Anticipate and exceed guest expectations with genuine sincerity.
	Maintain a professional staff at the highest standards through continuous training and development
	Treat each guest and employee as a member of our family, with respect, honesty, appreciation, and concern.
	Protect and further our financial wellbeing
	Perform all duties safely, legally, and ethically
	Continuously strive for product improvement.
	Communicate positively about the resort, on and off property.

1	Employee Service Expectations Checklist
	Anyone who receives a guest request owns it.
	Accommodate all special needs in a positive and timely fashion, and follow up with the guest.
	Anyone who receives a guest problem owns it.
	Acknowledge every guest within 10 feet with eye contact, good posture, and a smile.
	Provide a positive and friendly greeting within 5 feet. Always be the first person to speak
	Ensure that guests are escorted to their destination.
	Always acknowledge guest needs first by opening doors and offering the right of way.
	Always cease personal conversations when a guest approaches
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General Manager Hotel Opening Manual And Checklist

Wolfgang Guggemos

General Manager Hotel Opening Manual And Checklist:

Enjoying the Beat of Phrase: An Mental Symphony within **General Manager Hotel Opening Manual And Checklist**

In a world used by displays and the ceaseless chatter of fast interaction, the melodic elegance and psychological symphony created by the published word usually disappear into the backdrop, eclipsed by the constant sound and disruptions that permeate our lives. However, set within the pages of **General Manager Hotel Opening Manual And Checklist** a wonderful literary value overflowing with natural emotions, lies an immersive symphony waiting to be embraced. Crafted by an elegant musician of language, this interesting masterpiece conducts readers on a psychological journey, well unraveling the hidden melodies and profound impact resonating within each cautiously constructed phrase. Within the depths of the emotional assessment, we will investigate the book is main harmonies, analyze its enthralling publishing fashion, and submit ourselves to the profound resonance that echoes in the depths of readers souls.

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