

Chapter 5 Advanced Features of Excel

Brain Developers

A. Fill in the blanks:

1. Chart is an effective way to display data in pictorial form.
2. Data Series are the bars or slices that show data values.
3. Legend is a key that is used to identify the colours, patterns or symbol assigned to data series.
4. Bar chart display data in the form of long rectangular rods.
5. Value axis is the vertical axis that is used to plot the values.
6. The purpose of grouping worksheets it is to enter common data, formulas and formatting effects.

B. State True or False:

1. A chart is updated automatically with the change in data. (**True**)
2. We cannot modify the chart by changing its colours and patterns. (**False**)
Correct Answer: We can modify the chart by changing its colours and patterns.
3. X-Axis is the horizontal axis. (**True**)
4. The Chart Area contains the actual chart itself and includes data series, category and value axis as well. (**True**)
5. You can change the pattern of data series using Fill option. (**True**)
6. All the worksheets cannot be deleted in a workbook. (**True**)

C. Application Based Question:

1. Ritu is a student of Class VII. Her geography teacher has asked her to prepare a chart on the population of four Metro cities of India. Suggest her the best suited chart type for her project.

Answer: She can use Bar Chart.

2. Tripti has created a chart. She wants to improve the appearance of her chart by changing the background colour of its Plot area. Which option will you suggest her to perform this task?

Answer: Tripti can use the Format Plot Area option that comes on right-clicking the plot area.

D. Multiple Choice Questions:

1. Which feature is used to set a specific result for one cell by adjusting a value in another cell?
a) Grouping Worksheets
b) Legends
c) Goal Seek

Excel Chapter Review Answers

Frank Dewhurst



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