

Report Writing

By Doug Knight

Why is an engineer in an English class?

Engineers must communicate - everyone must communicate somehow - writing is still the main method of communicating when you can't talk face to face

In my case, I have written reports on one subject and another all my career, and for six years I have been a technical writer

A technical writer translates the engineer's notes, drawings, etc into manuals that tell people how to use and fix things - writes many other things also

What kinds of writers are there? KEEP SHORT

Fiction - story tellers

Non-fiction - write about real things, or situations - just about any topic where the subject is real

Journalist

Historian

General non-fiction (cookbooks, how to books, investigations)

Technical (instruction manuals, reports, specifications)

Business (memos, reports, usually on an organisational - get things done - theme)

Advertising (everything in the best light)

Who is a writer writing for?

The reader

The reader is the most important person in the writing process

The writer must do the thinking for the reader - must answer all the questions that the reader will have - and answer them at the right time - the reader cannot stick up their hand

ALWAYS THINK OF THE READER

Examples On How To Write A Report

A Gutmann



Examples On How To Write A Report:

Whispering the Techniques of Language: An Emotional Quest through **Examples On How To Write A Report**

In a digitally-driven world wherever displays reign supreme and instant conversation drowns out the subtleties of language, the profound strategies and emotional subtleties hidden within words frequently move unheard. Yet, nestled within the pages of **Examples On How To Write A Report** a fascinating fictional prize pulsating with fresh feelings, lies an exceptional quest waiting to be undertaken. Penned by a talented wordsmith, that wonderful opus attracts visitors on an introspective trip, delicately unraveling the veiled truths and profound influence resonating within the very cloth of every word. Within the emotional depths with this poignant review, we will embark upon a sincere exploration of the book's key subjects, dissect its fascinating writing model, and fail to the powerful resonance it evokes heavy within the recesses of readers' hearts.

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