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Key Objectives of Human Resource Management (HRM)



Human Resource Manager Guide Objectives

Dr. F. C. Sharma



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Human Resource Manual Ndalahwa Musa Masanja, 2024-06-25 This book provides a comprehensive explanation of the essential concepts and techniques for effective management of people and their jobs. The book provides a clear authoritative well articulated and discussion of human resource management as it used in various organizations. The overall book setting provides a logical and systematic arrangement through various activities involved in human resource management.

Human Resource Management Dr. F. C. Sharma, 2023-06-17 1 Introduction to Human Resource Management 2 Human Resource Development 3 The Organising Function of Human Resource Management 4 Human Resource Policies Procedures and Programmes 5 Strategic Human Resource Management 6 Strategic Control 7 Productivity and Improvement 8 Job Analysis and Work Measurement 9 Job Design and Ergonomics 10 Human Resource Planning 11 Recruitment 12 Selection 13 Career Planning and Development 14 Employee Training 15 Performance Appraisal 16 Mobility Transfers Promotions and Separations 17 Employee Compensation 18 Job Evaluation 19 Legislative Measures for Employee s Compensation 20 Employee Discipline 21 Grievance Handling 20 Trade Unions *Armstrong's Handbook of Human Resource Management Practice* Michael Armstrong, Stephen Taylor, 2014-04-03 Armstrong s Handbook of Human Resource Management Practice is the classic text for all students and practitioners of HRM. Providing a complete resource for understanding and implementing HR in relation to the needs of the business as a whole it contains in depth coverage of all the key areas essential to the HR function including performance reward employee engagement and HR policy. This fully revised and updated thirteenth edition contains an entirely new part covering the increasingly important subject of international human resource management. Other new chapters have been added on rewarding special groups and on employment law and the chapters on HRM motivation and engagement have been completely revised. Armstrong s Handbook of Human Resource Management Practice has also been brought up to date by reference to the findings of a number of significant research projects and other investigations of how HRM operates in practice. Comprehensive online support material for the instructor student and practitioner is provided offering a complete resource for teaching and self learning. Online supporting resources include lecture slides an instructor s manual a student s manual complete with multiple choice practice questions and case studies and a glossary of terms. *Reinventing Human Resource Management* Ronald J. Burke, Cary L. Cooper, 2005 The authors of this text review the most current thinking on HR initiatives associated with current organisational performance and investigate how the field will need to mobilise in new ways to meet the demands of the future. *Human Resource Management by Dr. F. C. Sharma* Dr. F. C. Sharma, 2020-08-26 CONTENT 1 Introduction to Human Resource Management 2 Human Resource Policies Procedure and Programmes 3 Challenges of HRM Work Force Diversity Empowerment Down Sizing VRS and HR Information System 4 Human Resource Planning 5 Job Analysis Description and Specification 6 Recruitment 7 Selection Test and Interview 8 Placement Introduction and Right Sizing 9 Employee Training 10 Management

Executive Development 11 Career Planning and Development 12 Performance Appraisal 13 Job Changes Transfers Promotions and Separations 14 Employee Compensation 15 Job Evaluation 16 Employee Health and Safety 17 Employee Welfare 18 Grievance Handling and Redress Industrial Disputes SYLLABUS Unit I Human Resource Management Concept and Functions Role Status and Competencies of HR Manager HR Policies Evolution of HRM Emerging Challenges of Human Resource Management Work Force Diversity Empowerment Downsizing VRS HR Information System Unit II Acquisition of HR Human Resource Planning Quantitative and Qualitative Dimensions Job Analysis Job Description and Job Specification Recruitment Concept and Sources Selection Concept and Process Test and Interview Placement Induction Unit III Training and Development Concept and Importance Identifying Training and Development Needs Designing Training Programme Role Specific and Competency Management Development Career Development Unit IV Performance Appraisal Nature and Objectives Modern Techniques of Performance Appraisal Potential Appraisal and Employee Counselling Job Changes Transfers and Promotions Compensation Concept and Policies Job Evaluation Methods of Wage Payment and Incentive Plans Fringe Benefits Performance Linked Compensation Unit V Maintenance Employee Health and Safety Employee Welfare Social Security Employer Employee Relations an Overview Grievance Handling and Redressal Industrial Disputes Causes and Settlement machinery

Handbook of Human Resources Management in Government Stephen E. Condrey, 2005-04-18 In this thoroughly updated edition of a classic reference Stephen E Condrey brings together leading experts in public administration and HR management to detail how you can Move beyond your often limited problem solving role as an HR manager and demonstrate how you can play a more strategic role in your organization Deal with crucial issues such as diversity EEO regulations and other legal issues compensation sexual harassment and performance appraisal Expand your ability to maximize productivity efficiency and employee satisfaction Develop budgets use volunteers and employ consultants Also included with purchase is a free supplemental on line Instructor s Manual Order your copy now

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management and organizational strategies With a strong emphasis on case studies the book offers practical examples that help readers understand HR policies leadership dynamics employee engagement and performance management in various industries Authored by an accomplished educator and corporate trainer this resource is ideal for those looking to enhance their HR expertise and decision making skills in today s evolving business environment A must read for HR professionals business leaders and aspiring managers

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A Handbook of Human Resource Management Practice Michael Armstrong, 2006 A fully updated and revised tenth edition of this classic best selling textbook It remains the primary text for all students studying HRM both undergraduate and postgraduate as well as for students of the Chartered Institute of Personnel and Development CIPD diploma The Handbook also continues to be an essential reference source for all managers concerned with personnel and HRM issues This new edition of A Handbook of Human Resource Management Practice contains a number of significant additions and revisions including substantial revisions to seventeen chapters and new chapters on Human Capital Management the Role of the Front Line Manager HR Strategies Developing and Implementing HR Strategies and Learning and Development The new edition also contains updated material based on recent developments in HRM policy and practice and a wide range of surveys and research projects conducted by professional associations and research bodies

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Human Resource Management Charles M Vance,Yongsun Paik,2014-12-18 Revised and updated to incorporate new research insights and findings Managing a Global Workforce provides balanced and contemporary coverage of human resource management in the international marketplace Directed at future general managers and international executives rather than HR specialists it is designed to help readers recognize the critical human resource issues underlying the cultural and economic challenges they face The book s approach is truly global in nature not just focused on expatriates from the home office The authors also recognize contemporary trends in the global business arena including the growing use of contingent workers strategic alliances and the need to have an active influence on the workers in these new organizational relationships Reader friendly tools including an opening case scenario in each chapter to attract interest and emphasize topic importance enhance the book s practical real world emphasis For this edition new end of chapter short cases as well as new topics ideas and illustrations featuring current issues and challenges such as the global economic challenge have been added and updated Internet resource references are provided for each chapter Senior Professional in Human Resources (SPHR)

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