

CENTREX

USER GUIDE

BUSINESS TELEPHONES

MSJ00
MSJ00
MSJ70
MSJ73
MSJ76

□ RECEIVING A CALL ON YOUR PHONE LINE

- Set ring & tone indicator flashes.
- Lift handset to answer.

□ RECEIVING A CALL ON ANOTHER LINE

- Set ring & tone indicator flashes.
- Press line key.
- Lift handset to answer.

□ PLACING A CALL WITH HANDSET ON-HOOK

- Select a line line.
- Dial tone & four-through speaker.
- Dial number.
- Follow ringing mode, lift handset.

NOTE 1: If called number is busy, you hear BELL length and BELL to BELL.

□ PLACING A CALL WITH HANDSET OFF-HOOK

- Press line/Flash 1 key.
 - Lift handset practical number.
- Press Another Line.
 - Press a line line key.
 - Lift handset practical number.

□ VOLUME CONTROL

- Eight volume levels are available.
- Volume can be adjusted only when tones are heard through the speaker.
- VOL. UP or VOL. DOWN keys increase or decrease volume by one level each time key is pressed.
- When desired volume level is reached, press VOL. UP and VOL. DOWN keys simultaneously to lock volume level.

□ CALLING AN OUTSIDE NUMBER

- Select a line line.
- Dial the outside access code & telephone number.

□ LAST NUMBER REDIAL

This feature automatically dials the last number you last manually dialed (line key phone).

- Select a line line.
- Press the R key twice.

□ TRANSFER

Allows you to transfer an active call to another party.

- Call on line.
- Press TRANSFER or CONFERENCE.
- Dial number one (line 2).

- Answer call.
- Press TRANSFER or CONFERENCE.
- Repeat steps for each additional person to be added.

□ CONFERENCE

Allows you to establish a call with 2 or 3 if allowed other parties. They can be connected either external party.

- Call party on line.
- Press CONFERENCE.
- Dial number two (line 2).
- Dial number two (line 2).
- Answer conference.
- Press CONFERENCE.
- Repeat steps for each additional person to be added.

□ CONFER FORTWENT

While active on-line call, you can call another party, talk privately, and then return to your original party.

- Call on line.
- Press TRANSFER or CONFERENCE.
- Dial number two (line 2).
- Connect privately.
- Press flashing line key to return to original party.
- NOTE 2:** This system only is enabled your BELL and the flashing line key to return to original party.

□ HOLD/AUTOMATIC HOLD

Allows you to put an active call on "hold" manually or automatically. The line will appear busy to other calls. Hold party back must if your outgoing person is.

- To Hold a Call Manually
 - Press HOOK & Transfer/Flash.
 - To return to the call, press the flashing line key.
- To Hold a Call Automatically in Order to Place Another Call
 - Select a line line (incoming call is automatically put on hold).
 - Dial number.
 - When second call is completed, press BELL and the flashing line key to return to the hold party.
- To Hold a Call Automatically in Order to Receive Another Call
 - Press the flashing line key (incoming call is automatically put on hold).
 - You are connected with the new call.
 - When second call is completed, press BELL and the flashing line key to return to the hold party.

□ AUTO-BELL

Allows you to program one frequently called number per line (BELL-BELL). Any one press of the button initiates ringing.

• To Program

- Connect lift handset (on dial tone).
- Press AUTO BELL indicator flashes.
- Dial number (including access code if outside).
- Press AUTO BELL indicator goes out.

• To Use

- Select a line line.
- Press AUTO BELL.

□ CALL FORWARDING-NO ANSWER - PROGRAMMED

If your direct access ring line within a specified time, the call will forward to a predetermined destination. Applicable to internal and/or external calls. This is programmed by MTS.

□ CALL FORWARD-BUSY - PROGRAMMED

If your line is busy, incoming calls will forward to a predetermined destination. Applicable to internal and/or external calls. This is programmed by MTS.

□ CALL FORWARD

Allows you to transfer your call to another internal or external telephone number. Call FWD will transfer any incoming call forward to answer and/or busy that is programmed on your line.

• To Activate Call Forward

- Connect lift handset (on dial tone).
- Press CALL FWD indicator flashes.
- Dial number (including access code if outside).
- Press CALL FWD indicator validity lit.

• To Cancel Call Forward

- Connect lift handset (on dial tone).
- Press CALL FWD indicator goes out.

- To Re-activate Call Forward to Same Number
 - Press CALL FWD twice.

NOTE 3: To make Call Forward, call your own number and it will ring the number designated.

NOTE 4: When CALL FWD is active, your line is available to placing calls.

Mts Centrex User Guide

JE Gale



Mts Centrex User Guide:

Introduction to the Computing Center University of Michigan Computing Center,1976 **MTS, Michigan Terminal System** University of Michigan Computing Center,1977 **Information Technology Digest** ,1993
Newsletter University of Michigan Computing Center,1986 **Exper-Sim on Michigan Experimental Simulation Supervisor** Dana B. Main,1974 **the audio response unit user's guide** douglas burr smith,1970 U-M Computing News ,1988 **International Transnational Associations** ,1977 Includes monthly supplements to International congress calendar
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Table of Contents Mts Centrex User Guide

1. Understanding the eBook Mts Centrex User Guide
 - The Rise of Digital Reading Mts Centrex User Guide
 - Advantages of eBooks Over Traditional Books
2. Identifying Mts Centrex User Guide
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Mts Centrex User Guide
 - User-Friendly Interface
4. Exploring eBook Recommendations from Mts Centrex User Guide
 - Personalized Recommendations
 - Mts Centrex User Guide User Reviews and Ratings

- Mts Centrex User Guide and Bestseller Lists
- 5. Accessing Mts Centrex User Guide Free and Paid eBooks
 - Mts Centrex User Guide Public Domain eBooks
 - Mts Centrex User Guide eBook Subscription Services
 - Mts Centrex User Guide Budget-Friendly Options
- 6. Navigating Mts Centrex User Guide eBook Formats
 - ePub, PDF, MOBI, and More
 - Mts Centrex User Guide Compatibility with Devices
 - Mts Centrex User Guide Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Mts Centrex User Guide
 - Highlighting and Note-Taking Mts Centrex User Guide
 - Interactive Elements Mts Centrex User Guide
- 8. Staying Engaged with Mts Centrex User Guide
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Mts Centrex User Guide
- 9. Balancing eBooks and Physical Books Mts Centrex User Guide
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Mts Centrex User Guide
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Mts Centrex User Guide
 - Setting Reading Goals Mts Centrex User Guide
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Mts Centrex User Guide
 - Fact-Checking eBook Content of Mts Centrex User Guide
 - Distinguishing Credible Sources

13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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