Create new workbook (Your Name) and insert the following data from A1 Cell

Data Table						
Last	First	Address	Hire Date	Salary		
Dawes	Gregory	402 Elm St. Memill, MI 48637	3/13/2013	\$2117.29		
Garcia	Susan	1025 Drake Ave. Exeter , NH 03833	3/14/2014	\$2415.79		
Torbet	Dr. Lilla	5 North Ln. Oswego, NY 13126	3/17/2013	\$3212.99		
Rhoden	Tony	24 Mountain Dr. Auburn, ME 04210	3/24/2015	\$2615.79		

- Rename the worksheet to (main)
- Insert new column (Number) before (Salary) column as the following

L	Number
	10
T	20
П	30
	40

- Insert new row before (Rhoden) row as the following

agreement or second or great	er a series or seem o	grant in them, in principle paper to be been in latter a	of resident and personal and present that before the personal of	regional in come in more or mine it may be	a product of females in terms of recording
Scoot	Mark	Greater, LS 14572	12/1/2011	\$2525.99	30

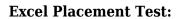
- Change the font size to 15 for the entire table
- Change the font type to Arial for the entire table
- Change the font of the first row to olive green accent. 3 lighter 40%
- Hide the following row

Garcia Susar	1025 Orake Ave. Exeter, NH 03833	3/14/2013	\$15.79	20
--------------	-------------------------------------	-----------	---------	----

- Format the borders of the table as appears above
- Format the fill color of the first and second row to be green
- Create new range (abc) from cell B1 to cell C6
- Freeze the first two columns
- Insert comment for A2 as the following massage (employee last name)
- Insert new worksheet and name it (copy data)

# **Excel Placement Test**

Raffaela Di Napoli



Delve into the emotional tapestry woven by in Experience **Excel Placement Test**. This ebook, available for download in a PDF format ( PDF Size: \*), is more than just words on a page; itis a journey of connection and profound emotion. Immerse yourself in narratives that tug at your heartstrings. Download now to experience the pulse of each page and let your emotions run wild.

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