
How to Write a Summary

With thanks to: Swales, John M. and Christine B. Feat. *Academic Writing for Graduate Students, Essential Tasks and Skills*. Ann Arbor: U Michigan P, 1994, 105-130.

Preparing to Write: To write a good summary it is important to thoroughly understand the material you are working with. Here are some preliminary steps in writing a summary.

1. Skim the text, noting in your mind the subheadings. If there are no subheadings, try to divide the text into sections. Consider why you have been assigned the text. Try to determine what type of text you are dealing with. This can help you identify important information.
2. Read the text, highlighting important information and taking notes.
3. In your own words, write down the main points of each section.
4. Write down the key support points for the main topic, but do not include minor detail.
5. Go through the process again, making changes as appropriate.

For example:

Global Implications of Patent Law Variation

A patent is an exclusive right to use an invention for a certain period of time, which is given to an inventor as compensation for disclosure of an invention. Although it would be beneficial for the world economy to have uniform patent laws, each country has its own laws designed to protect domestic inventions and safeguard technology. Despite widespread variation, patent laws generally fall under one of two principles: the first-to-file and first-to-invent. The first-to-file principle awards a patent to the person or institution that applies for a patent first, while the first-to-invent principle grants the patent to the person or institution that was first to invent – and can prove it. Most countries have adopted the first-to-file system. However, the United States maintains a first-to-invent system, despite obvious shortcomings. A result of countries employing different

patent law principles is inconsistency of patent ownership.

This first sentence is a general definition. It may be safe to assume that your audience is already familiar with patents; thus you do not have to include it in your summary.

This is the main idea.

The classification of the two principles is important.

Ignore specific details about the different principles. The terms are self-explanatory.

It is important to point out that most of the world follows one system and the United States another.

How To Write A Good Summary Paper

A Loxley



How To Write A Good Summary Paper:

Writing and Presenting Scientific Papers Birgitta Malmfors, Phil Garnsworthy, Michael Grossman, 2003-01-01 This dynamic manual provides guidelines for written and oral scientific presentations including how to effectively prepare and deliver papers and presentations how to find reliable research and how to write research proposals A Short Guide to Writing about Biology Jan A. Pechenik, 2024-11-20 For almost four decades A Short Guide to Writing About Biology has been an indispensable resource Noted biologist Jan Pechenik guides readers in acquiring the skills necessary to become critical thinkers and accomplished writers Biology is a way of thinking about the world it is also about communicating information accurately logically clearly honestly and concisely The tenth edition outlines all aspects of writing well while also providing readers with procedures for developing strong research questions logically explaining findings and supporting claims with evidence All good writing involves both a struggle for understanding and a struggle to express that understanding The author delivers sage advice in an accessible entertaining style to help readers learn to write compelling papers and to enhance their understanding *Effective Study Strategies for Every Classroom, Grades 7-12* Rebecca Lash-Rabick, Carol Meysenburg Johnson, Jacqueline Bode Frevert, Suzann Morin-Steffen, Jennifer Buth Bell, 2011-01-28 This practical guide to study skills instruction offers 29 complete lesson plans that can help you teach your students how to learn and improve their academic performance Lessons cover the key strategies of note taking summarizing using research tools including the Internet and test taking They incorporate full participation by students and continuous checking for understanding by the teacher which help students also improve their listening skills Research Methodology for Beginners DR. ASHOK YAKKALDEVI , 2022-12-02 Research is defined as the creation of new knowledge and or the use of existing knowledge in a new and creative way so as to generate new concepts methodologies and understandings Research is not only to develop the process or to find a formula as we do in the science But in the field of social science the research work is oriented towards the solution of a problem or to seek an answer of a question The first step of a research process is to identify a problem The selection of a problem is governed by reflective thinking Unthinking activity is governed too completely by tradition or by emotion Primitive life was largely without effective reflective thought until some intelligent individual conceived of a new solution for an old problem Therefore upper educational groups ever do much careful ordered thinking The normal human mind thinking may be classified into four categories convergent divergent reflective and scientific thinking In reflective thinking individual conceived for a new solution for an old problem but scientific thinking is in terms of carefully organized reflection *The Elementary School Journal* , 1921 How to Write a Research Paper: A Guide Book for Neophyte Students Dr. Rashmee Yadav, 2023-02-14 ABOUT THE BOOK The book How to write a Research Paper Guide book for neophyte students composed by three youngsters Dr Rashmee Yadav Dr Brij Vikash Singh and Dr Mithesh Verma is a fantastic effort in this direction They have covered almost all the areas of research paper writing process and how to write a research paper etc The book is based

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