

MBY 161 :How to write a practical report

A practical report must always contain the following headings:

- Introduction
- Materials and methods
- Results
- Discussion
- References

Always use your own words when writing a report- do not copy and paste or copy from a textbook or article. If you do not write in your own words it is plagiarism.

INTRODUCTION

Background information. What is known. Why is the experiment important. Aim or objective of the practical must be stated at the end of the introduction.

MATERIALS AND METHODS

Must be written in past tense and in a story format i.e. Do not tell me what to do (e.g. Measure the pH of milk) but say what you have done (e.g. The pH of milk was measured)

Do not write adjectives such as I, you, e.g. I measured the pH of milk, BUT, The pH of milk was measured.

RESULTS

What happened, what did you observe? (i.e. the milk smelled sour and turned green after 4 days outside the fridge) Report negative results as well e.g if you had no growth, state that you had no growth and explain why in your discussion.

DISCUSSION AND CONCLUSION

Why did it happen? So what? (Discuss why you think you obtained these specific results and the importance or relevance of the results) i.e. The milk turned green after 4 days due to bacterial spoilage of the milk. This shows that milk needs to be refrigerated to stay fresh and drinkable.

REFERENCES

Minimum of 3 references must be cited. Remember to cite your references in the text i.e. Beverage (1989) stated that bacteria have cell walls. *Or* Most bacteria have cell walls (Beverage, 1989).

Listing of references:

*** Books**

- Laidler, K. J., and Meiser, J.H. (1982) Physical chemistry. The Benjamin/Cummings Publishing Co., Menlo Park, CA. pp.24
- Beverage, T. J. (1989) The structure of bacteria. In: J. S. Poindexter and E. R. Leadbetter (Eds) Bacteria in nature 3. Plenum Press, New York. pp. 78-82.

How To Write Up A Practical Report

Stuar Johnson



How To Write Up A Practical Report:

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Table of Contents How To Write Up A Practical Report

1. Understanding the eBook How To Write Up A Practical Report
 - The Rise of Digital Reading How To Write Up A Practical Report
 - Advantages of eBooks Over Traditional Books
2. Identifying How To Write Up A Practical Report
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an How To Write Up A Practical Report
 - User-Friendly Interface
4. Exploring eBook Recommendations from How To Write Up A Practical Report
 - Personalized Recommendations
 - How To Write Up A Practical Report User Reviews and Ratings
 - How To Write Up A Practical Report and Bestseller Lists
5. Accessing How To Write Up A Practical Report Free and Paid eBooks
 - How To Write Up A Practical Report Public Domain eBooks
 - How To Write Up A Practical Report eBook Subscription Services
 - How To Write Up A Practical Report Budget-Friendly Options

6. Navigating How To Write Up A Practical Report eBook Formats
 - ePub, PDF, MOBI, and More
 - How To Write Up A Practical Report Compatibility with Devices
 - How To Write Up A Practical Report Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of How To Write Up A Practical Report
 - Highlighting and Note-Taking How To Write Up A Practical Report
 - Interactive Elements How To Write Up A Practical Report
8. Staying Engaged with How To Write Up A Practical Report
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers How To Write Up A Practical Report
9. Balancing eBooks and Physical Books How To Write Up A Practical Report
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection How To Write Up A Practical Report
10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
11. Cultivating a Reading Routine How To Write Up A Practical Report
 - Setting Reading Goals How To Write Up A Practical Report
 - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of How To Write Up A Practical Report
 - Fact-Checking eBook Content of How To Write Up A Practical Report
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
 - Integration of Multimedia Elements

- Interactive and Gamified eBooks

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