



MICROSOFT ***POWERPOINT***



Microsoft Office Powerpoint Examinations

David W. Beskeen

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Excel 2003 Core Adrienne Tommy,2004-06 This book is made up of seven parts each dealing with a specific topic managing workbooks and worksheets working with rows columns and cells in a table managing data entering values copying moving filtering and searching for data making various calculations with formulas and functions formatting data and using styles printing and page setup and creating drawing objects diagrams and charts Each chapter is independent of the others so that you can choose what to study and in what order At the end of the book you will find the official list of topics tested in the MOS Excel 2003 Core exam with the references of each corresponding lesson and exercise from the book

Certified Function Point Specialist Examination Guide David Garmus,2010-07-23 The Certified Function Point Specialist Examination Guide provides a complete and authoritative review of the rules and guidelines prescribed in the release of version 4.3 of the Function Point Counting Practices Manual CPM Providing a fundamental understanding of the IFPUG Functional Size Measurement method this is the

ideal study guide for th Office 2013 On Demand Steve Johnson,Perspection Inc.,2013-01-17 Normal 0 false false false MicrosoftInternetExplorer4 Need answers quickly Office 2013 on Demand provides those answers in a visual step by step format We will show you exactly what to do through lots of full color illustrations and easy to follow instructions Inside the Book Office Organize information and add impact with online pictures and video SmartArt diagrams tables and charts Word Create great looking documents using themes templates and video Excel Use organizing processing and presenting tools to quickly create data tables and charts PowerPoint Create powerful presentations faster using ready made design templates and themes Access Use full featured templates and application parts to create desktop and web app databases Outlook Use tools for creating and managing your e mail calendar contacts and tasks Publisher Use ready made design templates to quickly create a brochure or a newsletter Office Web Apps View and edit your Office documents in a browser Online Sharing Save open and share Office documents on Skydrive and Office 365 SharePoint from all your devices Prepare for the Microsoft Office Specialist exam Bonus Online Content Register your book at queondemand.com to gain access to Workshops and related files Keyboard shortcuts Visit the author site perspection.com Includes Online Workshops that focus on real world techniques MOS Exam Prep More than 700 of the most essential Office 2013 tasks

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