

Mac Numbers User Guide

Toly K

Mac Numbers User Guide:

Numbers Survival Guide: Step-by-Step User Guide for Apple Numbers: Getting Started, Managing **Spreadsheets, Formatting Cells, and Working with Functions** Toly K,2011-01-01 Numbers is Apple s software for creating spreadsheets This software has many more functions than meet the eye such as using functions and sharing spreadsheets using iWork com There is no fancy jargon and every instruction is explained in great detail Screenshots are included in each chapter to explain all topics in the greatest detail possible. The useful up to date information provided here including tips and tricks and hidden features are not discussed in the official Numbers manual Whether you are a novice to Numbers or have used it since its introduction this guide will endow you with priceless information and add to your writing experience This Numbers guide includes Installing Numbers Formatting Cells Working with Tables Charts and Shapes Working with Functions Using Common Statistical Functions Using Common Logical Functions Sharing Spreadsheets Sending a Spreadsheet Using the Mail Application Making Spreadsheets Accessible to Anyone via iWork com Adjusting the Settings Customizing the Toolbar Changing Row and Column Size Tips and Tricks Protecting a Spreadsheet Using a Password Creating Bulleted Lists Applying Conditional Formatting to a Cell Connecting a Printer to a Mac Adding an Account Pages Survival Guide: Step-by-Step User Guide for Apple Pages: Getting Started, Managing to the Mail Application Documents, Formatting Text, and Sharing Documents Toly K,2012-09 Pages is Apple s word processing software This software has many more functions than meet the eye such as creating tables and sharing documents using iWork com There is no fancy jargon and every instruction is explained in great detail Screenshots are included in each chapter to explain all topics in the greatest detail possible The useful up to date information provided here including tips and tricks and hidden features are not discussed in the official Pages manual Whether you are a novice to Pages or have used it since its introduction this guide will endow you with priceless information and add to your writing experience This Pages guide includes Installing Pages Formatting Text Working with Tables Charts and Shapes Reviewing Documents Inserting a Table of Contents Turning the Text Speaker On or Off Tracking Changes Sharing Documents Sending a Document Using the Mail Application Making Documents Accessible to Anyone via iWork com Adjusting the Settings Customizing the Toolbar Enabling Full Screen Mode Tips and Tricks Protecting a Document Using a Password Using a Table as a Spreadsheet Viewing Multiple Inspector Windows Inserting Special Characters Connecting a Printer to a Mac Adding an Account to the Mail Application

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