

## **Employee Attendance Summary**

-Presentations are communication tools that can be used as speeches, reports, and more-



NO.	Dept	Number of people	Total attendance days	Attendance days	Absence statistics		Overtime statistics	Actual	58000 G40000
					Leave duration	Lateness duration	Overtime duration	attendance	Attendance
Total		780	12723.50	12477.50	246.00	101.75	66.00	12441.75	97.79%
1:	Dept.01	- 5	90.00	90.00	0.00	0.50	0,00	89.50	99.44%
2	Dept 02	6	108:00	106.50	1.50	0.00	1.00	107.50	99.54%
5	Dept-03	12	210.06	208.00	200	0.55	0.25	207.75	98.93%
4	Dept 04		142.00	140.00	2.00		1.00	141.00	99.30%
	Dept 06	35	630-00	621.00	9.00	0.50		629.50	96.49%
6	Dept 06	15	250.00	243.00	7.00	0.25	1,00	243.75	97.50%
7	Dept 07	12	192.50	191.50	1.00			191.00	99.46%
	Dept-08	5	90.00	86.50	3.50	1.00	5.00	90.50	100.56%
9	Dept 09	17	995.00	981.00	15.00	4.00	0.25	977.25	98.12%
10	Dept 10	58	997.00	981.00	16.00	5.00	1.25	977.25	96,02%
11	Dept 11	59	998.00	981.00	17.00	6.00	2.25	977.25	97.92%
(0)23	Dept 12	80	999.00	961.00	18.00	7.00	3.25	977.25	97.82%
13	Dept 13	61	1000.00	981.00	19.00	8.00	4.25	977.25	97.73%
194	Dept 14	62	1001.00	961,00	20.00	9.00	5.25	977.25	97.83%
15	Dept 15	63	1002.00	981.00	21 00	10.00	6.25	977.25	97.53%
16	Dept 16	64	1003.00	981.00	22 00	11.00	7.26	977.25	97.43%
17	Dept 17	65	1004.00	981.00	23.00	12.00	8.25	977.25	97.34%
18	Dept 18	66	1008.00	981.00	24 00	13.00	9.25	977.26	97.24%
	Dept 19	67	1006.00	981.00	25.00	14.00	10:25	977.25	97:14%

# **Employee Attendance Summary**

**Chao Zhang** 

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