

Siobhan Keenan

IT Researcher

July 1, 2018

Marcel Steinhoff
HR Manager
SmogTech Solutions
350 5th Ave
New York, NY 10118

Dear Mr. Steinhoff,

As a longtime user and fan of SmogTech's peerless cloud services, I was thrilled to see the opening for an entry-level IT researcher. With my IT university background as well as a dedicated consumer of your cloud offerings, I know I can use my skill set and knowledge to quickly become a valuable member of the SmogTech team.

In my former role in my university's IT laboratory, I had numerous responsibilities and achievements which would serve me well in this entry-level role at SmogTech. I'm proud to have been on a team which pioneered some innovative new IT best practices. On top of that, my diverse set of projects there have often maintained an enviable position as public-sector winners, and I'm sure that I could garner similar results at SmogTech, such as:

- New method for documenting bugs which reduced operational downtime by 52%
- Initiated system for merging data streams into single output which led to a 26% increase in productivity.

Obtaining the IT research position at SmogTech would be a digital dream come true. You see, SmogTech's user-friendly cloud development platform is what inspired my fondness for tech. As such, there is no other firm that would make me as happy to work for. I know that, should I be granted the researcher position, I'd be the envy of my circle of friends!

I would welcome the chance to discuss your current tech and research objectives and show you how my successes at university can translate into growth for SmogTech.

Sincerely,

Siobhan Keenan

P.S. - I'd love the opportunity to sit down with you and go over how I can bring similar results (26% productivity increase) to your office, as well.

Personal Info

Address
12-12 Astoria Blvd.
Astoria, NY 11102

Phone
(718) 555-1221

E-mail
siobhan.keenan@gmail.com

How To Write An Entry Level Cover Letter

Martie Cook



How To Write An Entry Level Cover Letter:

How To Write A Cover Letter: Cover Letter Examples Brian Smith, The book How To Write A Cover Letter Cover Letter Examples provides a comprehensive guide on crafting effective cover letters It covers various aspects of writing a cover letter from understanding the job description and tailoring it to the specific requirements to showcasing skills addressing employment gaps and concluding the letter professionally The book also discusses cover letter formatting proofreading and editing along with providing examples and templates for different scenarios It emphasizes the importance of follow up after submitting a cover letter and provides guidance on submitting via email online portals or physical mail Overall this book aims to assist readers in creating compelling cover letters that grab the attention of employers and increase the chances of securing an interview

The Guide to Basic Cover Letter Writing Public Library Association, Editors of VGM, 2003-09-05 A solid well written cover letter is crucial to getting a job interview Written under the auspices of the Job and Career Information Services Committee of the Public Library Association a group of librarians with many years of collective experience in researching and providing job assistance information this practical guide provides easy to follow instruction in crafting outstanding cover letters for any type of position Completely updated it features guidance in job seeking effectively online and the best ways to showcase experience with the latest technologies

How to Write the Perfect Federal Job Résumé & Résumé Cover Letter Melanie Williamson, 2011 Accompanying CD ROM contains sample resumes and cover letters and several PDFs from USAJOBS gov

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Introduction to Hospitality Management Dennis R. Reynolds, Imran Rahman, Clayton W. Barrows, 2021-06-02 The hospitality industry's rapid evolution provides career seekers with tremendous opportunity and unique challenges Changes in the global economy rising interest in ecotourism the influence of internet commerce and myriad other trends contribute to the dynamic nature of this exciting field *Introduction to Hospitality Management* presents a thorough overview of historical perspectives current trends and real world practices Coverage of bar and restaurant management hotel and lodging operations travel and tourism and much more gives students a comprehensive survey of this rewarding field Focusing on practicality this text presents real world examples of traditional methods alongside insightful discussions surrounding

changes in consumer demands and key issues affecting the industry The industry s multifaceted nature lends itself to broad exploration and this text provides clear guidance through topics related to foodservice operation convention management meeting planning casino and gaming management leadership and staffing financial and business models and promotion and marketing Emphasis on career planning and job placement strategies give students a head start in charting their future in hospitality

Write to TV Martie Cook,2020-08-11 In *Write to TV* third edition industry veteran Martie Cook offers practical advice on writing innovative television scripts that will allow you to finally get that big idea out of your head and onto the screen With this book you ll learn to craft smart original stories and scripts for a variety of television formats and genres including comedy drama pilots web series and subscription video on demand This new edition has been updated with expanded coverage on writing for global audiences content creation for streaming services such as Netflix Amazon and Hulu as well as writing the web series podcasts and utilizing free platforms such as YouTube It also features new chapters on writing for niche markets breaking into the writers room creating binge worthy series and how to accompany pilot scripts with a series pitch document Plus expanded information on creating complex and compelling characters including writing anti heroes and strong female protagonists and much much more Including information directly from studio and network executives agents and managers on what they re looking for in new writers and how to avoid common pitfalls advice from successful creators and showrunners on creating original content that sells and tips from new writers on how to get into a writers room and stay there This book contains information from more than 20 new interviews access to sample outlines script pages checklists and countless other invaluable resources and is the ideal book for anyone who wants to break into the TV writing industry

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professional profile applying for internships and jobs conducting online and in person interviews discerning your valuable skillset and pursuing your own dream job The real life examples and pragmatic advice offered in MY JOB Gen Z will convince you that you are not alone in an often challenging and isolating world It will leave you inspired by your peers doing amazing things and motivated to pursue your own dream job Book Review 1 A collection of intimate interviews with people regarding the personal familial cultural and geographic factors in their working lives Inspired by Studs Terkel's Working 1974 which profiled ordinary American workers editor Skees God Among the Shakers 1998 takes the concept global Six of her 16 subjects live in the United States including a slack key guitarist in Honolulu an architect in Cincinnati and a recruiter headhunter in Tampa Florida The rest are on other continents including a coffee farmer in Nicaragua a Masai warrior in Tanzania a married couple running an eco friendly factory in India a rickshaw puller in Bangladesh and a private equity manager in Hong Kong Skees organizes the material into five sections Entrepreneurship Industry and Transportation Farming Food and Animals Finance and Technology and Music an environmental activist in American coal country a banana farmer in Uganda a college admissions counselor in Rwanda and a fringe diplomat in Tel Aviv Few books dig so deeply into life as it's actually lived with such unsparing intimacy Prose Skees's own prose is sharp clear and purposeful but outside of introductions and some notes most of the book come straight from the mouths of her subjects through first person monologue Skees breaks the chapters up into short labeled sections This is helpful for skimmers but the shortness of the individual sections gives the chapters a stop and start feeling impeding narrative momentum Originality This isn't the first book to survey workers in their own words about work nor even the first one by Skees to do so but the author has selected a fresh fascinating cross section of people to reveal truths about the world and this current moment Execution The book offers insights wisdom challenges to orthodox thinking and some arresting first person storytelling It's both eye opening and a pleasure to learn about the day to day work of a Zambian mobile money agent and to discover how that work is vital to a population outside of the banking system That said the narrators individual voices sound somewhat similar to each other and the speakers too rarely offer up surprising or engaging anecdotes The emphasis here is strongly on the work itself and the sociopolitical context that created the opportunity for such work There's great value in capturing that but the book might prove more enticing for general audiences with a greater emphasis on voice and storytelling Booklife Publisher's Weekly

Clearinghouse Review, 1991 *Teens Guide to College & Career Planning* Peterson's, 2008-03-11 Handbook for high school students offering advice on college planning and career exploration *Career Planning Strategies* C. Randall Powell, 2004 Career Planning Strategies is designed to be used by anyone looking to enter into a new career or job field This text will help students discover career happiness and job satisfaction The approach of this text goes beyond the one shot job hunt It shows students how to be continuously in charge of their career The focus of Career Planning Strategies is on planning Planning involves developing a systematic approach to the direction students want their working life to take The

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