

Item	Purpose

1.3 Pre-requisites

1.4 Responsibilities

Describe any information that must be read or equipment that must be in place before starting the instructions, for example, tools, software, documents, and/or certifications.

Start entering your text here.

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Identify the personnel that have key roles in the Work Instruction and describe how their responsibilities relate to this activity. If necessary, include contact information.

Name	Role	Email

How To Write A Work Manual

Thirumalaisamy P.
Velavancorresponding



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