

MOS Practice Test – Instructor Guide

The Microsoft Office Specialist Practice Test access card may be bundled with any MOAC Office 2010 text. This solution offers in-application; performance based testing; available for Word, Excel, PowerPoint, Outlook & Access titles in the MOAC line. Students may operate in either training (assisted) or test mode. A score report with areas for review is available to the student after testing. Through the administrator panel groups may be organized by instructors to view student results.

To request Administrator access, please contact your MOAC Sales Consultant or Wiley Representative. Administrator accounts are *not required* for students to take full advantage of the practice tests and are optional only for instructors who would like to view student results.

➤ [Click here to access the Administrator Setup Guide](#)

Inside the Administrator panel you may disregard menus for Access Codes, Orders & Custom Tests. All those pertain to site license accounts which are not offered via John Wiley & Sons.

➤ [Click here to download the Trial Version of the MOS Practice Test](#)

To demo - download and install the GMetrix SMS English Client, click the Register Here button, create a user account and click the Try the Demo button.

Overview of Test Features:

- Practice tests map to the Microsoft Office Specialist (MOS) exam objectives
- All tests are in-application or performance-based simulations to provide the best assessment of real-world experience
- All tests have both a testing and a training mode providing step-by-step help on each question
- 50+ questions per test in training mode covering all objectives
 - 3 pools of 30 questions each for Word & Excel 2010
 - 2 pools of 30 questions each for all other Office 2010 products
 - 2 pools of 30 questions for each MTA title
- Progress at own pace, save test to resume later, return to skipped questions
- Detailed, printable score report highlighting areas requiring further review
- Test results available from multiple previous attempts

Overview of Administrator Features:

- Online administration and tracking tool for instructor & faculty
- Online dashboard to track each student's progress
- Create/manage groups of students
- Run reports based on student test activity
- Test results may be exported as Excel data

Mos Sample Questions 2010

Roman Wölfel



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