

You are to select a human resource function or activity within the workplace. This could be a workplace you are currently working in or one your familiar with.

Examples of topics may include and of the following or a human resource function approved by your teacher:

- Recruitment and selection strategies.
 - Performance management.
 - Work, Health and Safety.
 - Code of Conduct and/or Code of Ethics.
 - Rehabilitation and Return-to-Work schemes.
 - Induction
 - Work life balance programs
- a) Provide brief background context of your chosen organisation and outline the human resource issue/area for review as well as the scope of your review.

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B) Identify the information sources for human resource data, workforce data and other information.

To attempt research that supports work across the scope of human asset utilitarian regions, coming up next are commonplace sources:

1. Your association's HR information base
2. HR division including staff information and aptitude.
3. The 'organizations' as of now examined previously
4. HR libraries in organizations or HR divisions
5. Government sites like the Australian Bureau of Statistics

b. Identify and review any strengths and weaknesses of organisational policies and procedures related to the topic.

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KJ Lindholm-Leary



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