Product: Clemson Ice Cream

Plant Name: Clemson's '55 Exchange Creamery

Address: Creamery, Newman Hall, Clemson, SC 29634 Supersedes: 7/20/2016

TRAINING PROGRAM

Issue Date: 8/19/2016

## Who:

- The production manager trains all employees who work in ice cream production.
- The faculty advisor will be in production a minimum of once a semester, within the first month.

#### When:

- At the start of employment of production staff
- Annually for refresher training
- As changes are made to personnel practices/procedures
- As needed for retraining if employee puts food safety at risk (monitored through the personal practice form)

#### What:

 Before the first day of work, employees will be required to read the production-training manual. Then the production manager will train verbally and by hands-on demonstration during an ice cream production.

### How:

- Employees read the SOP program before training occurs and will be required to read and understand GMP requirements
- Employees may be verbally assessed for understanding of GMP requirements.
- Assess the trainee's understanding by observing as he/she performs the duties.

# **How To Build A Training Guide**

**Smart Guides** 

**How To Build A Training Guide:** 

The book delves into How To Build A Training Guide. How To Build A Training Guide is an essential topic that must be grasped by everyone, from students and scholars to the general public. This book will furnish comprehensive and in-depth insights into How To Build A Training Guide, encompassing both the fundamentals and more intricate discussions.

- 1. The book is structured into several chapters, namely:
  - Chapter 1: Introduction to How To Build A Training Guide
  - Chapter 2: Essential Elements of How To Build A Training Guide
  - Chapter 3: How To Build A Training Guide in Everyday Life
  - Chapter 4: How To Build A Training Guide in Specific Contexts
  - ∘ Chapter 5: Conclusion
- 2. In chapter 1, the author will provide an overview of How To Build A Training Guide. The first chapter will explore what How To Build A Training Guide is, why How To Build A Training Guide is vital, and how to effectively learn about How To Build A Training Guide.
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  - The book is crafted in an easy-to-understand language and is complemented by engaging illustrations. This book is highly recommended for anyone seeking to gain a comprehensive understanding of How To Build A Training Guide.

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