

Parent's Signature: _____

Student's Name: _____

PROCEDURAL WRITING RUBRIC

Criteria	Level 1	Level 2	Level 3	Level 4
ORGANIZATION Clarity of Procedure Order of Steps	- Instructions are unclear or difficult to follow - Important steps are missing or steps are out of order	- Instructions are somewhat clear and easy to follow - Some steps are included or may be a little out of order	- Instructions are clear and easy to follow - Almost all steps are included in logical order	- Instructions are clear and extremely easy to follow with no confusion - All steps are included in logical order
ORGANIZATION ✓ Descriptive Title ✓ Materials list ✓ Procedure ✓ Conclusion	Missing more than two parts of procedural writing	Missing two parts of procedural writing	Missing one part of procedural writing	Includes all parts of procedural writing
WORD CHOICE Action Verbs Sentence Structure	- Some few sentences are written "command style" that begin with an action verb - Sentences are incomplete or unclear	- Most sentences are written "command style" that begin with an action verb - Some sentences are complete and make sense	- All sentences are written "command style" that begin with an action verb - Almost all sentences are complete and make sense	- All sentences are written "command style" that begin with a clear action verb - All sentences are complete, fluent, and make sense
CONVENTIONS ✓ Spelling ✓ Capital letters ✓ Punctuation	Many errors	Some errors	Very few errors	No errors

Diagnostic: How to Brush Your Teeth

Superlative: How to Make an Ice Cream Sundae

Teacher's Comments: _____

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B Lingard



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Table of Contents Grade 4 Procedural Writing Rubrics

1. Understanding the eBook Grade 4 Procedural Writing Rubrics
 - The Rise of Digital Reading Grade 4 Procedural Writing Rubrics
 - Advantages of eBooks Over Traditional Books
2. Identifying Grade 4 Procedural Writing Rubrics
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Grade 4 Procedural Writing Rubrics
 - User-Friendly Interface
4. Exploring eBook Recommendations from Grade 4 Procedural Writing Rubrics
 - Personalized Recommendations
 - Grade 4 Procedural Writing Rubrics User Reviews and Ratings
 - Grade 4 Procedural Writing Rubrics and Bestseller Lists

5. Accessing Grade 4 Procedural Writing Rubrics Free and Paid eBooks
 - Grade 4 Procedural Writing Rubrics Public Domain eBooks
 - Grade 4 Procedural Writing Rubrics eBook Subscription Services
 - Grade 4 Procedural Writing Rubrics Budget-Friendly Options
6. Navigating Grade 4 Procedural Writing Rubrics eBook Formats
 - ePub, PDF, MOBI, and More
 - Grade 4 Procedural Writing Rubrics Compatibility with Devices
 - Grade 4 Procedural Writing Rubrics Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Grade 4 Procedural Writing Rubrics
 - Highlighting and Note-Taking Grade 4 Procedural Writing Rubrics
 - Interactive Elements Grade 4 Procedural Writing Rubrics
8. Staying Engaged with Grade 4 Procedural Writing Rubrics
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Grade 4 Procedural Writing Rubrics
9. Balancing eBooks and Physical Books Grade 4 Procedural Writing Rubrics
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Grade 4 Procedural Writing Rubrics
10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
11. Cultivating a Reading Routine Grade 4 Procedural Writing Rubrics
 - Setting Reading Goals Grade 4 Procedural Writing Rubrics
 - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Grade 4 Procedural Writing Rubrics
 - Fact-Checking eBook Content of Grade 4 Procedural Writing Rubrics
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning

- Utilizing eBooks for Skill Development
- Exploring Educational eBooks

14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

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