

	Sheets		Charts		SmartArt Graphics		WordArt	
	A	B	C	D	E	F	G	H
1	Date	Vendor	Amount	Category	Transaction Code			
2		1/3 Stop & Shop	\$ 50.00	Groceries	17256			
3		1/7 Atkins	\$ 15.00	Groceries	17703			
4		1/8 WWW.ATKINS.COM	\$ 45.00	Gifts	18263			
5		1/9 TJ Maxx	\$ 14.00	Clothes	16056			
6		1/9 Sunoco	\$ 11.00	Gas	16894			
7		1/9 route 9 auto	\$ 28.00	Car Maintenance	17803			
8		1/12 Stop & Shop	\$ 48.00	Groceries	17163			
9		1/12 Target	\$ 37.00	Groceries	17834			
10		1/16 J Crew	\$ 36.00	Clothes	17447			
11		1/17 LL Bean	\$ 43.00	Clothes	16510			
12		1/19 Western Mass Electric	\$ 19.00	Utilities	17845			
13		1/21 Verizon	\$ 32.00	Utilities	17547			
14		1/24 Comcast	\$ 18.00	Utilities	16874			
15		1/25 Bridge Cafe	\$ 34.00	Restaurants	18753			
16		1/28 Hampshire Bookstore	\$ 33.00	Groceries	16641			
17		1/28 Bertucci's	\$ 26.00	Restaurants	17033			
18		1/28 McDonalds	\$ 34.00	Restaurants	19309			
19		1/29 Buono Y Sano	\$ 19.00	Restaurants	18337			
20		1/29 Shell	\$ 11.00	Gas	16061			
21		2/1 Staples	\$ 12.00	School Supplies	18079			
22		2/3 Newbury Comics	\$ 18.00	Gifts	18539			
23		2/5 Cinemark	\$ 21.00	Entertainment	18089			
24		2/6 Chase	\$ 35.00	Credit card payment	17908			
25		2/9 Mohegan Sun	\$ 38.00	Entertainment	18088			
26		2/11 Bertucci's	\$ 30.00	Restaurants	18137			
27		2/16 Cinemark	\$ 45.00	Entertainment	17251			
28		2/16 Shell	\$ 20.00	Gas	17998			
29		2/17 Hampshire Bookstore	\$ 36.00	Groceries	18003			
30		2/17 LL Bean	\$ 43.00	Clothes	17816			
31		2/20 Western Mass Electric	\$ 41.00	Utilities	17508			
32		2/21 Verizon	\$ 43.00	Utilities	17598			
33		2/24 TJ Maxx	\$ 45.00	Clothes	16202			
34		2/24 Comcast	\$ 18.00	Utilities	16647			

Formatting Paint

Font

Name: Verdana

Size: 12

B I U

Color: A A

Number

Format: General

Decimal: 0.00

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Borders and Shading

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# Microsoft Excel 2008 User Guide

**S Baum**



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