- Correlation versus causation: when individuals: or teams mistake a correlation between two variables as causation.
- They assume because two variables are correlated, one causes the other, when in fact, this may not be the case
- Troubleshooting is required when measurements. fall outside thresholds (acceptable ranges):
- Exception plans should be developed proactively.

Uncortainty

- Lack of knowledge or information about future events or outcomes. To respond to uncertainty in peneral, the team may:
- · Gather information: through experts, research, mouth manufacture annial cooks.
- · Prepare for multiple outcomes: have both primary and backup solutions.
- · Use set-based designs investigate multiple designs early in project.
- · Build in resilience; ability for team and processes to adapt and respond to unexpected changes

Questions to ask

- I. Does team have an awareness of project environment to include technical, social, political, market, and economic elements?
- 2. Is team exploring and responding to uncertainty
- appropriately on the basis of project constraints? 3. Is there a risk management system in place to both address threats and leverage opportunities?
- 4. Is project performing on plan with little impact from unforespen events and conditions?

Ambiguity.

 Occurs when there is more than one interpretation of a situation. Conceptual ambiguity: lack of clarity in the definition or

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- understanding of project-related concepts, terms, or ideas. Situational ambiguity: lock of clarity or certainty in project any investment or airconnectances
- To explore ambiguity, the form may:
- Utilize progressive elaboration: adding more detail as it. becomes available.
- · Experiment: to undenstand cause and effect
- Develop protetypes; to help distinguish relationships between variables.

Complexity

- Degree to which a project is characterized by a high number of interdependent parts, or a high degree of interconnectivity between these parts.
- Complex projects are hard to plan and manage because of the difficulty of predicting what might occur
- To address complexity: the team may
- . Hereater, use both iterative and incremental appropaches that allow the team to deliver one iteration at a time, learn, and improve
- · Engages work with stakeholders throughout project to engage them in decision-making and lower opportunities For miscommunication.

Workstillity.

- Degree to which a project is subject to change or uncertainty
- · Volatility may be addressed through:
- Alternative analysis: identify different segments that could impact the project and develop alternative approaches to address those scenarios
- Use of both cost and schedule reserves

- An aspect of uncertainty; as uncertain event or condition that many afflight the project.
- Throats are negative risks:
- Opportunities are positive risks
- *Risk thresholds: predetermined levels of acceptable risk exposure established to guide decision-making during the prospect.

With Nesponses	
For Threats	For Opportunities
Avoid; arraure threat won't scear and/or won't affect project	Exploit: ensure apportunity will occur and will affect project
Escalate: move menerating to someone with more authority than project manager	Escalate: move ownership to someone with more authority than project manager
Dramafler; move ownership to a third party (e.g., insurance)	Share: move ownership (or portion ownership) to a third purty
Mittigate: decreuse impact and/or probability of occurrence	Enhance: increase impact and/or probability of occurrence
Accept: do nothing procitive (parative acceptance), Set up a continue acceptance)	Accept: do nothing proactive (passive acceptance)

- Revidual risks: remain after response has been taken and must beer remaining travell.
- Secondary risks develop became of risk response
- Risk reserves (cost and schodule) may be set up to address risks.
- · Contingency reserves are for known risks.
- Management reserves are for unknown events that would. leand to im-woope work.
- Rinks may be identified and/or addressed at multiple meetings. including daily standaps, product demos, retrospectives, and

TAILORING

- *Deliberately adapting aspects of the project on the basis of project management guiding principles and organizational values and culture
- *Tailoring may lead to more efficient use of resources, more customer-oriented focus, and more commitment from team members who designed the approach
- *Many aspects of a project may be tailored, including:
- Life-cycle & development approach selection * Processes * Engagement . Tools . Methods and artifacts

Tailoring Steps

- 1. Select initial development approved by
- · Predictive · Ehrbrid · Adoptive
- 2. Tailor for the organization: · Project size · Criticality
 - · Organizational maturity
- 3. Taillor for the project:
- A. Product/deliverables: type. industry market, technology B. Project teams size, prography.
- entires remote C. Culture: bure-in to delivery
- approach, trust, emperwemment. organizational culture
- 4. Implement ongoing improvement. A. Engaging the town throughout the project with tailoring shows the organization values. innovation and trusts team mornibor insput

Model · A simplified representation of a project. system, or process used to better understand, analysise, and predict its behavior

Categories

Situational leadership models

*Describe how leaders can adjust their leadership style on the basis of readiness or development level of their followers.

Communication models

- Elemenths recovered of communication between supported and recognister.
- · Provide a structured way of understanding how communication occurs, including:
- Factors that influence the process.
- Elements necessary for effective Communication of Loren

Motivation models

- . Describe factors that influence human motivation: the needs, desires, and drives that underlie human behavior
- Seek to explain why people do what they do and how managers can use this knowledge to increase employee motivation and engagement

Change models

- Describe stages of the change process:
- Provide a structured approach to managing.
- · Seek to explain how individuals and organizations respond to change and provide: guidance on how to successfully navigate the albamme process.

Complexity models

 Seek to explain behavior of complex systems. characterized by large numbers of interacting components, nonlinear relationships, and emergent properties.

*Aim to provide a deeper Artifact understanding of how these systems work and to identify potterms and regularities that can help predict and manage Marie Berlinevious

MODEL, METHOD & ARTIFACT

- *Provide a more managed understanding of the behavior of projects as complex systems.
- Identify potterns and regularities that can help inform decisionproductions.

Team development models

- · Explain how teams form, develop, and nutture over time
- . Can be used to undenstand the dynamics of teams and identify strategies for improving team psecificonnance.

Method

 The means (tool, technique, or best practice) used to obtain a desired outcome, output, result, or deliverable.

Categories

Data gathering & analysis

 Collect, analyze, and interpret data related to a project to make informed decisions that supposed provincet successors

Entimeting

- · Estimate time, cost, and presentes required for a project. Meetings & events
- Engage and communicate with project stakeholders

 A template, document, output, or project deliverable Categories

Streetegy

- . Created before the project begins and often doesn't change Ensures project is aligned with organization's overall. business strategy
- Provides a framework for decision-making throughout. project's life cycle.
- Logs & registers
- · Emure key project information is captured, tracked, and documented in a consistent and organized manner
- Helps ensure project team is informed and organized and. information is accessible when needed.

Plane.

- Document means of accomplishing some aspect of project.
- · Individual plans may be combined into an integrated project management plan.

Hierarchy charts

- · Visualize information with less detail at the top and more som horseen bevorle.
- Can be expanded as more information becomes known.

Baselines

- Approved versions of a work product or plant.
- Actual performance on projects often compared to
- buselines to visualize variances and aid decision-making A project may have multiple baselines, including scope, schodole, and gost

Visual data & information

 Created after data have been collected and organized. Very visual; can aid decision-making.

Reports

- Communicate information to project stakeholders:
- · Status · Progress · Forecasta

Apresentents & contracts

- Agreements written or verbal understanding.
- between two or more parties on a project.
- . Contract: legally binding agreement



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