

Project Handover Checklist

Automated Form Number ☐ Template Library-Example Template Project-Example Team-DP-COM-0037-1

Project Name Camden Road Upgrade

Project Reference PJ-CRU-001

Project Handover Checklist Prepared by Dave Hodgson

Date Tuesday, 12 March 2019

Handover Checklist

Hand over	Keys, fobs and transmitter controls for the development	Yes	Comments:
Hand over	The health and safety file	Yes	Comments: Health and safety file has been checked by a third party auditor as well
Hand over	The draft building owner's manual	Yes	Comments:
Hand over	The building log book	Yes	Comments:
Hand over	A building user's guide	NA	Comments: Not required
Hand over	Up to date testing and commissioning data	Yes	Comments: Quality testing including ITP's up to date
Hand over	All certificates and warranties in respect of the works	Yes	Comments:
Hand over	As-built drawings from consultants and specialist suppliers and contractors (or as manufactured and installed) or an as-constructed building information model	Yes	Comments:
Hand over	Copies of statutory approvals, waivers, consents and conditions	Yes	Comments:
Hand over	Equipment test certificates for lifts, escalators, lifting equipment, cradle systems, boilers and pressure vessels	Yes	Comments: Provided by manufacturers and experts and combined together
Hand over	Licences such as licences to store chemicals and gases and to extract groundwater from an artesian well	Yes	Comments:
Hand over	A defects reporting procedure should be agreed	Yes	Comments: Defect reporting schedule has been agreed to, as well as rectification schedule is required
Hand over	Access arrangements arranged for the contractor to remedy defects	Yes	Comments:

Handover Document Example

**Hasso Plattner, Christoph Meinel, Larry
Leifer**



Handover Document Example:

The book delves into Handover Document Example. Handover Document Example is a vital topic that must be grasped by everyone, ranging from students and scholars to the general public. The book will furnish comprehensive and in-depth insights into Handover Document Example, encompassing both the fundamentals and more intricate discussions.

1. This book is structured into several chapters, namely:
 - Chapter 1: Introduction to Handover Document Example
 - Chapter 2: Essential Elements of Handover Document Example
 - Chapter 3: Handover Document Example in Everyday Life
 - Chapter 4: Handover Document Example in Specific Contexts
 - Chapter 5: Conclusion
2. In chapter 1, this book will provide an overview of Handover Document Example. This chapter will explore what Handover Document Example is, why Handover Document Example is vital, and how to effectively learn about Handover Document Example.
3. In chapter 2, this book will delve into the foundational concepts of Handover Document Example. This chapter will elucidate the essential principles that need to be understood to grasp Handover Document Example in its entirety.
4. In chapter 3, the author will examine the practical applications of Handover Document Example in daily life. The third chapter will showcase real-world examples of how Handover Document Example can be effectively utilized in everyday scenarios.
5. In chapter 4, this book will scrutinize the relevance of Handover Document Example in specific contexts. The fourth chapter will explore how Handover Document Example is applied in specialized fields, such as education, business, and technology.
6. In chapter 5, this book will draw a conclusion about Handover Document Example. This chapter will summarize the key points that have been discussed throughout the book.

This book is crafted in an easy-to-understand language and is complemented by engaging illustrations. It is highly recommended for anyone seeking to gain a comprehensive understanding of Handover Document Example.

https://staging.conocer.cide.edu/public/Resources/Documents/mercedes_w211_owners_manual.pdf

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