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(E)

**SECRETARIAL PRACTICE (52)**

Time : 3 Hrs.

(4 Pages)

Max. Marks : 80

- Note :*
- (1) All questions are compulsory.
  - (2) Figures to the right indicate full marks for the questions.
  - (3) Figures to the left indicate question numbers.
  - (4) Answer to every question must be started on a new page.

**Q. 1.** (A) Select the correct answer from the options given below and rewrite the sentences :

(5) [20]

- (1) Company has to pay \_\_\_\_\_ to government.  
(a) taxes (b) dividend (c) interest
- (2) \_\_\_\_\_ shares are issued free of cost to existing equity shareholders.  
(a) Equity (b) Right (c) Bonus
- (3) \_\_\_\_\_ is a proof of title of shares.  
(a) Register of member  
(b) Share certificate  
(c) Letter of Allotment
- (4) Debenture Capital is a \_\_\_\_\_ capital of a company.  
(a) owned (b) permanent (c) borrowed
- (5) Dividend is paid first to \_\_\_\_\_ shareholders.  
(a) equity (b) preference (c) deferred

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# Hsc Board Pune Question Papers

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## **Table of Contents Hsc Board Pune Question Papers**

1. Understanding the eBook Hsc Board Pune Question Papers
  - The Rise of Digital Reading Hsc Board Pune Question Papers
  - Advantages of eBooks Over Traditional Books
2. Identifying Hsc Board Pune Question Papers
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Hsc Board Pune Question Papers
  - User-Friendly Interface
4. Exploring eBook Recommendations from Hsc Board Pune Question Papers
  - Personalized Recommendations
  - Hsc Board Pune Question Papers User Reviews and Ratings
  - Hsc Board Pune Question Papers and Bestseller Lists
5. Accessing Hsc Board Pune Question Papers Free and Paid eBooks

- Hsc Board Pune Question Papers Public Domain eBooks
- Hsc Board Pune Question Papers eBook Subscription Services
- Hsc Board Pune Question Papers Budget-Friendly Options
- 6. Navigating Hsc Board Pune Question Papers eBook Formats
  - ePub, PDF, MOBI, and More
  - Hsc Board Pune Question Papers Compatibility with Devices
  - Hsc Board Pune Question Papers Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Hsc Board Pune Question Papers
  - Highlighting and Note-Taking Hsc Board Pune Question Papers
  - Interactive Elements Hsc Board Pune Question Papers
- 8. Staying Engaged with Hsc Board Pune Question Papers
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Hsc Board Pune Question Papers
- 9. Balancing eBooks and Physical Books Hsc Board Pune Question Papers
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Hsc Board Pune Question Papers
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine Hsc Board Pune Question Papers
  - Setting Reading Goals Hsc Board Pune Question Papers
  - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Hsc Board Pune Question Papers
  - Fact-Checking eBook Content of Hsc Board Pune Question Papers
  - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development

- Exploring Educational eBooks

#### 14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

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