

# Google Apps IMAP Email Setup

## Step 1

### User Information

Your Name: John Smith  
E-mail Address: user@example.com

### Server Information

Account Type: IMAP  
Incoming mail server: imap.gmail.com  
Outgoing mail server (SMTP): smtp.gmail.com

### Login Information

User Name: user@example.com  
Password: \*\*\*\*\*  
☒ Remember password

☒ Require login using Secure Password Authentication (SPA)

Make sure this is checked

Your name

Your email address

Make sure you select IMAP

These are your mail servers

Your email address

The password that we assigned for you.

Check both boxes

## Step 2

### Internet E-mail Settings

General Outgoing Server Connection Advanced

Incoming server: 993  
Server Port Numbers  
Incoming server (POP3): 993 [Use Defaults]  
☒ This server requires an encrypted connection (SSL)  
Outgoing server (SMTP): 587  
Use the following type of encrypted connection: SSL  
Server Timeouts  
Short: Long: 1 minute  
Delivery  
☒ Leave a copy of messages on the server  
☒ Remove from server after 7 days  
☒ Remove from server when deleted from Deleted Items

Incoming server: 993

Outgoing Server Port 465 or 587

Security (Encryption type: SSL or TLS/STARTTLS)

These are optional with Gmail. You may leave them unchecked if you want to keep copies of your email in your account.

# Google Manual Email Settings

**Kathleen Armour**



## **Google Manual Email Settings:**

*Google Apps: The Missing Manual* Nancy Conner, 2008-05-27 Among its many amazing applications Google now has web based alternatives to many of the applications in Microsoft Office This comprehensive and easy to follow new book enables you to explore Google s new office applications in detail Once you do you ll be in good company more than 100 000 small businesses and some corporations are already looking to take advantage of these free Google offerings Google Apps The Missing Manual teaches you how to use three relatively new applications from Google Docs and Spreadsheets which provide many of the same core tools that you find in Word and Excel and Google Calendar and Gmail the applications that offer an alternative to Outlook This book demonstrates how these applications together can ease your ability to collaborate with others and allow you access to your documents mail and appointments from any computer at any location Of course as remarkable as these applications are Google s office suite is definitely a work in progress Navigating what you can and can t do and more importantly understanding how to do it isn t always easy And good luck finding enough help online Google Apps The Missing Manual is the one book you need to get the most out of this increasingly useful part of the Google empire This book Explains how to create save and share each of Google s web based office applications Offers separate sections for Docs and Spreadsheets Google Calendar and Gmail Demonstrates how to use these applications in conjunction with one another Gives you crystal clear and jargon free explanations that will satisfy users of all technical levels Many of you already use Gmail but do you know its full potential Do you know how you can increase its power by using Gmail with Doc and Spreadsheets and Google Calendar You ll find out with Google Apps The Missing Manual You ll also come to understand why large corporations such as General Electric and Proctor Gamble are taking a long hard look at these applications

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Android platform Some of the common features across the phones are expected to be QWERTY or touch screen keyboard Google Search Web browsing Google Apps IM text email digital camera YouTube videos music player Android Market and more With this essential companion readers will be mastering their Google Phones in no time Motorola XOOM For Dummies Andy Rathbone,2011-06-09 Zoom into the next generation of mobile pad technology with Xoom The buzz on Motorola s new Xoom tablet is that it s made of some pretty powerful hardware and boasts a larger screen higher resolution and a more powerful dual core CPU than other tablets on the market On top of that it runs on Android 3.0 the latest operating system designed specifically for tablets Get thoroughly up to speed on the unique Motorola Xoom and take advantage of all the amazing things it can do with Motorola Xoom For Dummies This full color book is packed with practical how to's Xoom features smart techniques and even insider info on the device thanks to author Andy Rathbone s deep expertise Learn how to browse the web download apps access social networks customize your Xoom track down the handiest accessories and more Gets you up to speed on the Motorola Xoom tablet Clarifies the basics of how to use it how the technology works how to configure everything and which ten free apps and ten paid apps you absolutely must have Delivers a full slate of features tips tricks and techniques all in full color Walks you through basic training browsing the web sending and receiving e mail accessing social networks downloading apps using all the fun multimedia features music movies photos and books and more Explores how to maintain and customize your Xoom and includes a handy list of Ten Tips n Tricks Get the very most out of the exciting Motorola Xoom This jam packed full color For Dummies guide makes it easy *My Google Nexus 7 and Nexus 10* Craig James Johnston,2013-01-17 My Google Nexus™ 7 and Nexus™ 10 Step by step instructions and corresponding step number callouts on photos showing you exactly what to do Help when you run into problems or limitations of your Google Nexus tablet or its apps and you need to figure out what to do Tips and Notes to help you get the most out of your Google Nexus tablet and its apps Full color step by step tasks walk you through getting and keeping your Google Nexus tablet working just the way you want Learn how to Get started fast Navigate the Android 4.2 Jelly Bean operating system Retrieve play and manage music video podcasts and audiobooks Use the Nexus tablet as a portal to movies and TV content Buy books and subscribe to magazines Surf the Web quickly with the built in Chrome browser Use Google Wallet to pay at the checkout counter Simplify your life with the Calendar and Contacts Learn about Google Now and how to use it Find any destination with Maps and Navigation apps Discover choose install and work with new Android apps Customize your tablet to reflect your personal style habits and preferences Keep your Google Nexus tablet up to date reliable and running smoothly CATEGORY Tablets COVERS Google Nexus 7 and Nexus 10 USER LEVEL Beginning Intermediate

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