# B.C.A (Sem-I)

Examination November - 2022 Data Manipulation and Analysis (DMA)

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[Time: Three Hours]

[Max. Marks:70]

s. D glelin)
Student's Signature

2.0

- Q.1 Choose appropriate Correct Option. (Any ten)
  - Which of the following is the example of absolute cell address?
     A. A5 B. SAS5 C. AS5 D. A5S
  - 2. The cell that is currently in use in spreadsheet is called?
  - A. Highlighted Cell B. Active Cell C. Main Cell D. Formula Cell
  - 3. IF, AND, OR, TRUE and FALSE are
    A. Logical Functions B. Relational Functions C. Text Functions D. None
  - 4. In spreadsheet the concept used to merge selected cells into one single cell is called-A. Merge B. Split C. Join D. Combine
  - Which are the types of Vertical Cell Alignment?
     A. Left B. Right C. Center D. All of above
  - 6. How we can protect the worksheet?
    - A. By giving File name C. By giving password

B. By giving secret code
 D. By giving different

- 7. Which of the following option is used to see the preview of page?
  - A. Page Preview

B. Format Painter

C. Quick print.

D. None of Above

8. Which function returns the number of days between two dates based on 360 days per

year? A. =days()

B. =days360()

C. =now()

D. =date\_diff()

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#### **Table of Contents Model Paper For Bca Sem 23**

- 1. Understanding the eBook Model Paper For Bca Sem 23
  - The Rise of Digital Reading Model Paper For Bca Sem 23
  - Advantages of eBooks Over Traditional Books
- 2. Identifying Model Paper For Bca Sem 23
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Model Paper For Bca Sem 23
  - User-Friendly Interface
- 4. Exploring eBook Recommendations from Model Paper For Bca Sem 23
  - Personalized Recommendations
  - Model Paper For Bca Sem 23 User Reviews and Ratings
  - Model Paper For Bca Sem 23 and Bestseller Lists
- 5. Accessing Model Paper For Bca Sem 23 Free and Paid eBooks
  - Model Paper For Bca Sem 23 Public Domain eBooks
  - Model Paper For Bca Sem 23 eBook Subscription Services
  - Model Paper For Bca Sem 23 Budget-Friendly Options

- 6. Navigating Model Paper For Bca Sem 23 eBook Formats
  - o ePub, PDF, MOBI, and More
  - Model Paper For Bca Sem 23 Compatibility with Devices
  - Model Paper For Bca Sem 23 Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Model Paper For Bca Sem 23
  - Highlighting and Note-Taking Model Paper For Bca Sem 23
  - Interactive Elements Model Paper For Bca Sem 23
- 8. Staying Engaged with Model Paper For Bca Sem 23
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Model Paper For Bca Sem 23
- 9. Balancing eBooks and Physical Books Model Paper For Bca Sem 23
  - Benefits of a Digital Library
  - $\circ$  Creating a Diverse Reading Collection Model Paper For Bca Sem 23
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine Model Paper For Bca Sem 23
  - Setting Reading Goals Model Paper For Bca Sem 23
  - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Model Paper For Bca Sem 23
  - Fact-Checking eBook Content of Model Paper For Bca Sem 23
  - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
- 14. Embracing eBook Trends
  - Integration of Multimedia Elements

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