

Microsoft Excel Unit C

Lab C – Assignment

DO: Read the Canvas Review Questions 3 through 17 pages (start 28 to 33)

CIS 41 – Prof. Larry Gee

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Microsoft Excel 2000 Elizabeth Eisner Reding, Tara O'Keefe, Tara Lynn O'Keefe, 1999-09-30 As part of the Illustrated Series this text offers a quick visual step by step approach for learning the basic to advanced features of Microsoft Excel 2000

Understanding and Using Microsoft Excel 5.0 Steven C. Ross, Stephen V. Hutson, 1995

Get Started with Microsoft Excel 97! Thomson Course Technology, 1997-03

Microsoft Excel 2000 H. Albert Napier, Philip J. Judd, 1999-05

Mastering and Using Microsoft Excel 2000 Intermediate Course H. Albert Napier, Philip J. Judd, 1999-05-28 Written by two well respected authors this book is designed to be completed in 35 hours Focusing on business it has been field tested by organizations including Arthur Andersen Conoco and the Texas Society of CPAs Microsoft Certified at the Proficient level Excel 2000 Intermediate gives numerous business based exercises and instructions that cover the required skills of most employers

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Excel 2002: Core, Annotated Instructor Edition with CD-ROM Hinkle, Kathleen Stewart, 2001-11

Understanding and Using Microsoft Excel for Windows 95 Steven C. Ross, Stephen V. Hutson, 1996

Excel 2000: A Comprehensive Approach, Student Edition McGraw-Hill, 1999-07-09 Excel 2000 gives your students step by step instruction based on real business cases that use the power of MS Excel 2000 Suitable for one semester or two quarters of instruction this effective tutorial provides complete instruction in all Skill Sets and Activities appropriate for the Microsoft Office User Specialist MOUS Certification Exams To see examples of live student Web project activities check out the Glencoe's Comprehensive Approach series Website

Office XP: Expert Deborah Hinkle, Kathleen Stewart, Margaret Marple, Thomas Cain, 2002 Providing students with real world context for learning software applications this work presents helps students get hands on experience working on actual projects It acts as an instructional package that allows instructors to tailor the program to teaching styles lab needs student objectives and student learning styles

Microsoft Office 2003 -

Illustrated Introductory, Premium Edition Jennifer Duffy, David Beskeen, Elizabeth Eisner Reding, Lisa Friedrichsen, Carol M. Cram, 2006-02 The Illustrated Series offers a highly visual easy to follow approach to learning Office 2003 skills This Premium Edition offers an integrated training solution to help students learn and reinforce key Office skills **Mastering and Using Microsoft Access 97** Al Napier, H. Albert Napier, Philip J. Judd, Phil Judd, 1997 Napier and Judd are educators and corporate trainers with one foot in education and the other in employment This text will prepare your students with skills they need to get a job *Computer Concepts Illustrated Introductory* June Jamrich Parsons, Dan Oja, 2007-02 Computer Concepts Sixth Edition Enhanced is your solution for making practical computer concepts engaging and approachable for students Its signature two page spread and highly visual layout successfully makes concepts easy to understand and apply for a variety of learning types This new edition has been updated throughout with the latest information on emerging technology trends and issues making it easy for you to keep your course current Microsoft Office 2003 Marjorie Hunt, Michael Halvorson, 2003-11-06 Updated textbook for Microsoft Office 2003 covering the new features of Word Excel Access and PowerPoint Includes higher level tasks and advanced exercises for an added challenge Mastering and Using Microsoft PowerPoint 97 for Business Presentations H. Albert Napier, Philip J. Judd, 1997 This hands on text offers students a step by step approach to PowerPoint presentations With an emphasis on real world situations this text is designed for an office professional

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