



# Building and Grounds Maintenance Checklist

Name: \_\_\_\_\_  
 School: \_\_\_\_\_  
 Room or Area: \_\_\_\_\_ Date Completed: \_\_\_\_\_  
 Signature: \_\_\_\_\_

## Instructions

1. Read the *IAQ Backgrounder* and the Background Information for this checklist.
2. Keep the Background Information and make a copy of the checklist for future reference.
3. Complete the Checklist.
  - Check the "yes," "no," or "not applicable" box beside each item. (A "no" response requires further attention.)
  - Make comments in the "Notes" section as necessary.
4. Return the checklist portion of this document to the IAQ Coordinator.

## 1. BUILDING MAINTENANCE SUPPLIES

	Yes	No	N/A
1a. Developed appropriate procedures and stocked supplies for spill control.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1b. Reviewed supply labels.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1c. Ensured that air from chemical and trash storage areas vents to the outdoors.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1d. Stored chemical products and supplies in sealed, clearly labeled containers.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1e. Researched and selected the safest products available.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1f. Ensured that supplies are being used according to manufacturers' instructions.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1g. Ensured that chemicals, chemical-containing wastes, and containers are disposed of according to manufacturers' instructions.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1h. Substituted less- or non-hazardous materials (where possible).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1i. Scheduled work involving odorous or hazardous chemicals for periods when the school is unoccupied.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1j. Ventilated affected areas during and after the use of odorous or hazardous chemicals.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 2. GROUNDS MAINTENANCE SUPPLIES

2a. Stored grounds maintenance supplies in appropriate area(s).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2b. Ensured that supplies are used and stored according to manufacturers' instructions.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2c. Established and followed procedures to minimize exposure to fumes from supplies.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2d. Reviewed and followed manufacturers' guidelines for maintenance.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2e. Replaced portable gas cans with low-emission cans.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2f. Stored chemical products and supplies in sealed, clearly-labeled containers.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2g. Ensured that chemicals, chemical-containing wastes, and containers are disposed of according to manufacturers' instructions.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 3. DUST CONTROL

3a. Installed and maintained barrier mats for entrances.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3b. Used high efficiency vacuum bags.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3c. Used proper dusting techniques.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3d. Whipped feather dusters with a dust cloth.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3e. Cleaned air return grilles and air supply vents.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# Grounds Maintenance Study Guide

**Julia Schneider**



## **Grounds Maintenance Study Guide:**

Maintenance Foreman (Grounds) Michael Rudman, 2018 The Maintenance Foreman Grounds Passbook prepares you for your test by allowing you to take practice exams in the subjects you need to study It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam including but not limited to grounds maintenance turf trees and shrubs tools and their uses identification of diseases herbicides fungicides and insecticides recreation areas supervision and other related areas *CHST Study Guide* Mike L Turner, 2025-02-11 What if the construction site you work on could be safer more efficient and free from avoidable accidents In an industry where risks are ever present ensuring the health and safety of workers is not just a legal obligation but a moral one This comprehensive guide delves deep into the critical role of health and safety technicians in the construction industry providing invaluable insights for professionals looking to create safer work environments and reduce the number of injuries on site Whether you re a seasoned construction manager a safety officer or just entering the field this book will equip you with the essential tools to identify evaluate and mitigate hazards that pose risks to construction workers From understanding industry regulations to implementing cutting edge safety protocols you ll learn how to tackle challenges like fall protection electrical safety and equipment handling Packed with practical tips step by step guidelines and real world examples this resource highlights the importance of proactive safety measures effective communication and rigorous training programs Discover the importance of proper PPE Personal Protective Equipment learn how to conduct site hazard assessments and gain an in depth understanding of emergency response procedures Not just for safety experts this book also serves as an essential tool for anyone involved in the construction process contractors project managers and site workers alike empowering them to prioritize safety without compromising productivity It emphasizes a culture of safety that integrates seamlessly with daily operations and ensures that every worker goes home in one piece If you re committed to creating a safer construction environment reducing risks and improving overall job site performance this book is your ultimate guide Learn how to make safety a non negotiable priority and transform your construction site into a safer more efficient workplace today **Groundskeeper** National Learning Corporation, 2020-02 The Groundskeeper Passbook R prepares you for your test by allowing you to take practice exams in the subjects you need to study It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam including but not limited to grounds maintenance turf trees and shrubs installation and maintenance of recreation areas and fields tools and equipment preparing written material and other related areas *Resources in Education* , 1998 **Introduction to Management in the Hospitality Industry, Study Guide** Clayton W. Barrows, Tom Powers, 2008-03-03 Introduction to Management in the Hospitality Industry Ninth Edition gives you the industry know how and the management skills needed to thrive in all aspects of the field from food service to lodging to tourism In this latest edition the authors have brought the text thoroughly up to date by featuring new and emerging companies new technologies

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