

HIGH SCHOOL STUDENT RESUME

Youreemail@gmail.com

Phone

City, State

LinkedIn URL, Website

Motivated student (3.6/4.0) who demonstrates strong work ethic and creative ability. Seeking to apply my graphic design skills and artistic drive as a summer intern at your company. Will leverage proven experience as a competent designer to contribute to company goals and needs.

EDUCATION

Santa Monica High School, Santa Monica, CA

Senior

- **GPA:** 3.6 / 4.0
- **Relevant Coursework:** Intro to Graphic Design, AP Art, Yearbook, Computer Applications
- **Honors:** Member of the National Honors Society and National Art Education Association
- **Clubs:** Yearbook Club, Santa Monica Newspaper, Spanish club

MAJOR ACHIEVEMENTS

Yearbook Club

Yearbook Design Team Lead

2015 - Present

- Created a Yearbook logo designed to incorporate school mascot and colors; opted to use coated paper in 2016, which improved photo quality and increased profits by 5%.
- Arrange all club photos and pages to correspond to yearbook theme.
- Trained and supervised 2 sophomore students in graphic design.

Santa Monica Newspaper

Graphic Designer

2015 - Present

- Procured advertising for school paper, saving organization 25% in costs.
- Edited and curated photos used for school paper; increasing readership by 15%.
- Custom design page layouts to fit articles, photos, and advertisements into strict format.
- Contributed to school's online publication by designing page layouts to accommodate mobile screens.

ADDITIONAL SKILLS

- Proficient in Photoshop and Adobe Creative Suite
- Basic knowledge of HTML
- Basic knowledge of Adobe Dreamweaver
- Great photographer
- Keen eye for aesthetics with good understanding of image gradients
- Intermediate speaking level in Spanish

AWARDS, HONORS, AND HONORARY MENTIONS

- Nominated for Macmillan Prize for Illustration in 2016
- Submitted artwork to Ocean Awareness Student Art Contest 2016
- Came in 2nd place in the Applied Arts 2016 Student Awards for submitting graphic design work under the category of Advertising.

High School Resume Guide

**Christina C. Brunette, Kathryn K.
Troutman, JIST Works, Inc**

A red circular graphic with a gradient, appearing as a partial circle or a thick arc, located to the right of the author information.

High School Resume Guide:

Creating Your High School Resume Kathryn K. Troutman, 2003 Build a resume from your classes activities and skills No paid work experience needed Review real life resume examples from a wide variety of students and situations Learn how to use your resume write cover letters find and interview for job openings and much more **Creating Your High School**

Resume Kathryn K. Troutman, 2008-11 This guide includes resume examples based on real students worksheets for creating a resume step by step ideas for using the Web and other technology in resume preparation and more ASK FOR CD ROM AT CIRCULATION DESK *The Damn Good Resume Guide, Fifth Edition* Yana Parker, Beth Brown, 2012-05-22 One of the best

selling resume books of all time and a trusted resource for job seekers for nearly three decades this edition of The Damn Good Resume Guide has been completely revised and updated for today's marketplace One of the best selling resume books of all time and a trusted resource for job seekers for nearly three decades this edition of The Damn Good Resume Guide has been completely revised and updated for today's marketplace The Shortest Distance Between You and Your Next Job For hundreds of thousands of job seekers The Damn Good Resume Guide has been the go to resource for writing and refining their resumes to damn near perfection Filled with savvy advice and written in a straightforward user friendly style The Damn Good Resume Guide will help you zero in on that dream job then craft a winning resume that gets your foot in the door This tried and true best seller has been fully revised and updated for today's job market including Contemporary sample resumes all of which landed interviews with job objectives running the career gamut from line cook to sales manager school principal to software engineer Tips on creating a functional chronological or hybrid resume and advice on choosing which format is best for you What to include and what to leave out of your resume so you get the job you really want Smart ways to deal with gaps in your work history and other less than ideal resume scenarios Instructions for writing cover emails and submitting resumes electronically How to set up and excel at an informational interview Advice for formatting polishing and proofing your resume so that it stands out in the right way And much more Follow Parker and Brown's ten easy steps and you'll be well on your way to a smart effective and thoroughly modern resume a resume that makes you look good and produces results The Complete Idiot's Guide to the Perfect Resume Susan Ireland, 2002-12 Includes tips on writing an effective

resume creating an accurate yet impressive job statement networking using software programs and other resume technologies and making the most of your experience **Google Resume: An Easy Guide to the Best Features** Bill Stoneham, 2016-08-10 Since its inception the name Google has become synonymous with information and know how Users are able to tap into the mega search engine to ascertain details from the most minute to the most complex and be afforded a wealth of information In continuing the trend of meeting consumer needs the owners of Google have introduced Google Resume Google Resume is a professional resume building assistant that can be accessed and utilized for that all important resume creation The process is seamless and timely and the end result professional and trendy The new feature offers users

a plethora of resume templates from which to choose This provides options that enable users to personalize the resume process selecting templates to complement the position being applied for as well as to suit their individual personality

The Complete Resume Guide Marian Faux,1995 This popular guide features over 75 sample resumes designed for 200 job classifications for everyone from recent grads to mid career job changers and from blue collar workers to professionals

The Recruiting Guide to Investment Banking Jerilyn J. Castillo,Peter J. McAniff,2006 Intended to demystify what has historically been a closed door world The Recruiting Guide to Investment Banking provides insights into many of the formal and informal aspects of working on Wall Street Here are answers to the questions you were reluctant to ask From an insider s view of the hiring process and an understanding of life on the job to an introduction to the technical aspects of investment banking this book is the equivalent of having an older sibling in the business *The Damn Good Resume Guide* Yana

Parker,1996 Guides the reader through the process of creating a successful resume **Creating Your High School**

Resume Christina C. Brunette,Kathryn K. Troutman,JIST Works, Inc,1999 *The Resume.Com Guide to Writing Unbeatable Resumes* Warren Simons,Rose Curtis,2003-08-22 The nation s 1 online resume service offers its exclusive advice on how to craft a winning resume The Resume com Guide to Writing Unbeatable Resumes draws upon the author s considerable expertise as well as the vast Resume com database to arm job seekers with Sample resumes for every profession and job category at every level from entrylevel to executive A comprehensive database of keywords arranged by industry Electronic job hunting advice and strategies with tips on how to make any resume stand out online A detailed Before After resume trouble shooting worksheet Job seekers will also find an exciting added value with this essential text With the purchase of this book they ll be able to receive a free resume consultation with one of Resume com s career consultants *The Damn Good Resume Guide, Fifth Edition* Yana Parker,Beth Brown,2012-05-22 One of the best selling resume books of all time and a trusted resource for job seekers for nearly three decades this edition of The Damn Good Resume Guide has been completely revised and updated for today s marketplace The Shortest Distance Between You and Your Next Job For hundreds of thousands of job seekers The Damn Good Resume Guide has been the go to resource for writing and refining their resumes to damn near perfection Filled with savvy advice and written in a straightforward user friendly style The Damn Good Resume Guide will help you zero in on that dream job then craft a winning resume that gets your foot in the door This tried and true best seller has been fully revised and updated for today s job market including Contemporary sample resumes all of which landed interviews with job objectives running the career gamut from line cook to sales manager school principal to software engineer Tips on creating a functional chronological or hybrid resume and advice on choosing which format is best for you What to include and what to leave out of your resume so you get the job you really want Smart ways to deal with gaps in your work history and other less than ideal resume scenarios Instructions for writing cover emails and submitting resumes electronically How to set up and excel at an informational interview Advice for formatting polishing and proofing your

resume so that it stands out in the right way And much more Follow Parker and Brown s ten easy steps and you ll be well on your way to a smart effective and thoroughly modern resume a resume that makes you look good and produces results

The Damn Good Resume Guide Yana Parker,1996 Shows the most effective ways to present work history education job objectives and skills on resumes and provides examples showing different backgrounds [Resources in Education](#) ,2000-10

Clear and Simple Guide to Resume Writing Marian Faux,1980 [Catalog. Supplement](#) Food and Nutrition Information Center (U.S.),1973 Includes bibliography and indexes subject personal author corporate author title and media index *College Guide for Performing Arts Majors* Carole J. Everett,Peterson's,2009-09-14 Describes graduate programs in art dance music and theater and lists undergraduate programs **Complete Guide to College Application Essays** The Princeton Review,2021-01-12 THE COLLEGE APPLICATION ESSAY MADE EASY This user friendly guide gives struggling students the step by step writing help they need to perfect the writing on their college applications from the all important personal essays to the supplemental material like short answer questions and resumes Applying to college can be overwhelming especially when it comes to crafting the perfect application There s a lot of pressure to submit something unique and cohesive This book takes you from blank page to submitted application with step by step guidance on the most effective ways to complete this daunting process We ve packed these pages with practical exercises and annotated samples that model good and bad techniques and included tips from real admissions officers This complete guide provides A firsthand look into different review processes plus editing guidelines to help you think like an essay reader Step by step methods for breaking down a prompt Brainstorming techniques to help you find the right story to share Tried and true advice to get you outlining and drafting your essay with confidence Annotated essays to demonstrate writing dos and don ts Guidance on additional written content like short answer questions and resumes for a completely polished application [Creating Your High School Resume](#) Kathryn K. Troutman,2003-01 [Your Winning Edge](#) DIANE Publishing Company,1995-07 Provides material tips and exercises to help you get a job Guide is designed to be used on one s own with other job seekers in a job search workshop and along with many other publications The guide is organized into 5 chapters discussing the job market selling oneself networking and interviewing Contains numerous charts and figures **Engineers' Guide to Technical Writing** Kenneth G. Budinski,2001-01-01 Annotation An engineer with experience in the automotive and chemical process industries Budinski has compiled material he used to train new engineers and technicians in an attempt to get his co workers to document their work in a reasonable manner He does not focus on the mechanics of the English language but on the types of documents that an average technical person will encounter in business government or industry He also thinks that students with no technical background should be able to benefit from the tutorial c Book News Inc

Decoding **High School Resume Guide**: Revealing the Captivating Potential of Verbal Expression

In an era characterized by interconnectedness and an insatiable thirst for knowledge, the captivating potential of verbal expression has emerged as a formidable force. Its power to evoke sentiments, stimulate introspection, and incite profound transformations is genuinely awe-inspiring. Within the pages of "**High School Resume Guide**," a mesmerizing literary creation penned by way of a celebrated wordsmith, readers attempt an enlightening odyssey, unraveling the intricate significance of language and its enduring effect on our lives. In this appraisal, we shall explore the book's central themes, evaluate its distinctive writing style, and gauge its pervasive influence on the hearts and minds of its readership.

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