

## PROCUREMENT OF GOODS - REQUEST FOR TENDER (RFT) LETTER

Date: March 11, 2019

To,  
[ATTN]  
[ADDRESS]  
[POSTAL CODE]  
[COUNTRY]

**Subject:** Request for Tender for Procurement of Goods

To Whom It May Concern / Dear Mr./Mrs.,

The [COMPANY] hereby thank you for your interest in the supply and delivery of [GOODS].

To assist you in the preparation of your offer we enclose the necessary administrative conditions, commercial requirements and technical specifications

### Administrative conditions

1. Your company may quote for any or more lots under this request. Each item / lot shall be evaluated and contract awarded separately to the firm(s) offering the most responsive quote per lot.
2. Your quotation should be accompanied by adequate technical documentation and other information for each item quoted.
3. Deadline for submission of your bids is at [DAY, DUE DATE TENDER] at 11:59 AM Local time (GMT 15:00).
4. Location for submission of the bids is [COMPANY] headquarters; [ADDRESS SUBMISSION BIDS].
5. Bid opening session shall take place shortly after the bid submission.
6. Your quotation must be typed and shall be signed by your authorized representative. Without a signature in your *Form of Quotation*, your quotation will not be considered further.

# Letter For Tender Document

**K Payea**



## **Letter For Tender Document:**

**FIDIC Users' Guide** Brian W. Totterdill, 2006 The FIDIC Conditions of Contract for Construction and the Conditions of Contract for Plant and Design Build known as the 1999 Red Book and the 1999 Yellow Book were first published in 1999 and have been used for a large number of contracts around the world During 2005 FIDIC and the multilateral development banks cooperated to publish the MDB Harmonised Conditions of Contract for Construction This book is a revised and extended edition of the authors earlier guides *Standard Letters for Building Contractors* David Chappell, 2009-03-16 Whenever a contractor undertakes work using one of the standard building contracts however small the job writing a good many letters will be involved Some will be formal notices it is necessary to give others will be letters it is prudent to send This book provides a set of over 300 standard letters for use with the standard forms of building contract and sub contract and aims to cover all the common situations which contractors will encounter when involved in a contract It has been substantially revised to take account of the 2005 suite of JCT contracts together with changes in case law and the 2007 CDM Regulations The letters are for use with the following contracts JCT Standard Building Contract SBC JCT Intermediate Building Contract IC and with contractor s design ICD JCT Minor Works Building Contract MW and with contractor s design MWD JCT Design and Build Contract DB JCT Standard Building Sub Contract Conditions SBCSub C and with sub contractor s design SBCSub D C JCT Intermediate Named Sub Contract Conditions ICSub NAM C JCT Intermediate Sub Contract Conditions ICSub C and with sub contractor s design ICSub D C and JCT Design and Build Sub Contract Conditions DBSub C There are also letters for use with GC Works 1 and its subcontract All of the letters in the book are available for download and use at the following url <https://www.wiley.com/legacy/wileychi/chappell1> along with details of how to access the material *Estimating and Tendering for Construction Work* Martin Brook, 2016-12-08 Estimators need to understand the consequences of entering into a contract often defined by complex conditions and documents as well as to appreciate the technical requirements of the project *Estimating and Tendering for Construction Work* 5th edition explains the job of the estimator through every stage from early cost studies to the creation of budgets for successful tenders This new edition reflects recent developments in the field and covers new tendering and procurement methods the move from basic estimating to cost planning and the greater emphasis placed on partnering and collaborative working the New Rules of Measurement NRM1 and 2 and examines ways in which practicing estimators are implementing the guidance emerging technologies such as BIM Building Information Modelling and estimating systems which can interact with 3D design models With the majority of projects procured using design and build contracts this edition explains the contractor s role in setting costs and design statements to inform and control the development of a project s design Clearly written and illustrated with examples notes and technical documentation this book is ideal for students on construction related courses at HNC HND and Degree levels It is also an important source for associated professions and estimators at the outset of their careers **Estimating and Tendering for**

**Construction Work ,     Standard Letters in Architectural Practice** David Chappell,2009-03-16 This book provides over 300 standard letters for architects and contract administrators to use at all stages of contract administration. The letters are grouped into sections which correspond with the RIBA Plan of Work; the aim is to cover all the common situations encountered in practice. This Fourth Edition has been revised to take account of the extensive changes to virtually the whole of the JCT suite of building contracts. Unless otherwise stated, all letters are suitable for use with JCT Standard Building Contract SBC, JCT Intermediate Building Contract IC, JCT Intermediate Building Contract with contractor's design ICD, JCT Minor Works Building Contract MW, JCT Minor Works Building Contract with contractor's design MWD, JCT Design and Build Contract DB, GC Works 1, 1998 With Quantities Contract. The latest edition also takes account of the CDM Regulations 2007, the revised RIBA Code of Conduct and its associated guidance notes, and the RIBA standard agreements for the appointment of an architect issued in 2007. Architects and contract administrators spend a great deal of time writing letters of various types. Many of them are routine and repetitive in character, but they require proper consideration if potentially dangerous liability situations are to be avoided. The book will be of use not only to architects and contract administrators but also to project managers and employers' agents.

**Infrastructure Development and Construction Management** J. C.

Edison, 2020-10-12 This is a comprehensive book on infrastructure development and construction management. It is written keeping in mind the curricula of construction management programmes in India and abroad. It covers infrastructure development, the construction industry in India, financial analysis of the real estate industry in India, economic analysis of projects, tendering and bidding, contracts and contract management, FIDIC conditions of contract, construction disputes and claims, arbitration, conciliation and dispute resolution, international construction project exports and identifying, analysing and managing construction project risk. Thus, this book covers most of the construction management activities that are carried out at different stages of a construction project. This is an essential book for students of construction management, construction professionals, academicians and researchers.

**Quantity Surveying Practice** Chung Wai Calvin Keung, Kam Lan Daisy Yeung, Sai On Cheung, 2021-12-29 Quantity Surveying Practice: The Nuts and Bolts is a practical guide to quantity surveying in building construction. Due to the increasing expectations of quality and performance from project clients, quantity surveyors must improve their professional skills to solve a variety of intricate problems and disputes confronting the demanding construction market. This practical book focuses on the basic concepts underlying the technical aspects of quantity surveying and contains many worked examples together with useful figures and real life cases to help readers digest and understand the essentials and become better professionals as a result. This book is organised and structured into seven chapters. Chapter 1 is about the estimation of construction costs. Chapter 2 gives an overview of tendering and tender documentation. Chapter 3 examines the procedure of tender examination and the approach to contract award. Chapter 4 reviews the whole process of an interim valuation from the submission of a payment application by the contractor to the

issuance of an interim valuation by the quantity surveyor identifying the key issues within the process Chapter 5 examines the topic of construction claims Chapter 6 addresses the cost control and monitoring in connection with construction projects Chapter 7 is about dispute management and three commonly used dispute resolution mechanisms namely mediation adjudication and arbitration are introduced This book is essential reading for students on quantity surveying and construction management programmes as well as the APC candidates pursuing the professional quantity surveying pathway It is also a useful reference for practicing quantity surveyors

*Contracting for Engineering and Construction Projects* P. D. V. Marsh, 2000 With its emphasis on the commercial aspects of contracting this book represents an eminently practical guide to this complex subject for purchaser and contractor alike

*The Fraud Rule in the Law of Letters of Credit: A Comparative Study* Xiang Gao, 2002-01-01 Dr Gao finds the best provisions and practices in respect of the fraud rule in the United States the United Kingdom Canada and Australia and applies these standards to the reformulation of the fraud rule in the PRC In the process he surveys the entire field of the fraud rule in the law of letters of credit in its substantive aspects thus going deeper than mere banking law analyses and revealing for the benefit of jurists everywhere the fundamental legal issues that must underlie all sound judicial reasoning in the area In more practical terms this approach also allows judges to meet their essential responsibility that of giving an answer when a case is put before them with the widest and best possible degree of discernment

**BOOK JACKET**

**Construction Company Management** Abid Hasan, Asheem Shrestha, Kumar Neeraj Jha, 2024-09-23 Construction Company Management will give readers a detailed understanding of the critical aspects of managing a successful construction company in a dynamic and complex construction business environment characterised by intense competition supply chain disruptions and rapid changes in technology regulations client preferences and market conditions The book will introduce readers to different dimensions of construction company management The topics covered reflect current business practices in the construction industry including company strategy and business models stakeholder management contract management resource management risk management knowledge management company finance digital innovation organisational resilience and the regulatory environment The book also includes much needed discussions on ethics integrity and professional standards and diversity equity and inclusion in construction companies It explores the opportunities and challenges relevant to construction company management in global contexts with the help of case studies from different regions of the world Providing a concise book on this essential subject Construction Company Management serves both students and those educators who teach it in their built environment courses Practitioners will find the theory informed company management practices discussed in the book valuable and useful in their practical contexts

## Whispering the Secrets of Language: An Mental Journey through **Letter For Tender Document**

In a digitally-driven earth where screens reign great and quick connection drowns out the subtleties of language, the profound secrets and psychological nuances concealed within phrases usually move unheard. Yet, located within the pages of **Letter For Tender Document** a fascinating literary prize blinking with fresh feelings, lies a fantastic journey waiting to be undertaken. Composed by an experienced wordsmith, this charming opus attracts viewers on an introspective trip, delicately unraveling the veiled truths and profound affect resonating within ab muscles fabric of each word. Within the psychological depths of the touching evaluation, we will embark upon a sincere exploration of the book is core styles, dissect their captivating publishing design, and fail to the powerful resonance it evokes deep within the recesses of readers hearts.

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