

## **How To Close a Business Letter**

From,  
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Date:14 April 2019

To,  
Dr Allen Chakraborty  
Chairman  
Panorama Designers  
Navi Mumbai  
Maharashtra – XXXXXXX

Dear Allen,

I am writing this letter to inform you that Goldtax Logistics will be celebrating 100 years of its establishment. A business summit will also be organized as a part of centenary celebrations where all our business partners will be discussing the future prospects for further progress of the company. New terms for the ongoing partnership will also be announced.

All the information regarding the summit has been enclosed below. For any queries, feel free to contact at 88XXXXXX651 or drop a mail at Goldtax23@yahoo.com. Your presence will be awaited.

Sincerely,

(signature)

John Dsouza



# How Do You Close A Business Letter

**M Mosston**



**How Do You Close A Business Letter:**

Embark on a breathtaking journey through nature and adventure with Crafted by is mesmerizing ebook, Witness the Wonders in **How Do You Close A Business Letter** . This immersive experience, available for download in a PDF format ( \*), transports you to the heart of natural marvels and thrilling escapades. Download now and let the adventure begin!

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