

## Sample Chart Documentation: Progress Notes

Agencies may have their own specific guidelines for writing progress notes that reflect activities conducted with a client or on their behalf. Here are some sample progress note entries. Progress notes should tell a story. For instance, if there is a two-month gap in notes, the person reading the chart should be able to understand the reason for the gap in services. Also, note writing should be simple, because we won't want employment specialists spending more time than necessary working on paperwork, however, they should include the location of the service, duration of service and description of services provided.

Programs can augment progress notes by including client-specific employer contact logs in the chart.

Finally, these notes were not written in a way to demonstrate the medical necessity of the service. If your agency is billing some services to Medicaid, please contact your state Medicaid office to talk about requirements for Medicaid notes.

### SAMPLE NOTES BY EMPLOYMENT SPECIALIST FOR GEORGE W.

Date: 1/23/20                      Duration: 0 minutes                      Location: phone

Client: George Washington

Attempted to call George to set up first meeting. Left message.

Sarah Swanson  
Sarah Swanson

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Date: 1/25/20                      Duration: 0 minutes                      Location: phone

Client: George Washington

Attempted to call George. Left message.

## Good Progress Note

**K Payea**



## Good Progress Note:

**Learning Group Leadership** Jeffrey A. Kottler, Matt Englar-Carlson, 2009-02-19 The writing is both highly personable and also very specific about techniques and attitudes students may take on as they experiment with membership leadership I think my students will like it and will use it to engage even more fully with the experiential group It most certainly fills a niche that needed filling Adam L Hill Sonoma State University Now Accompanied by a DVD Focusing on how to conduct and lead groups in a variety of therapeutic settings Learning Group Leadership An Experiential Approach Second Edition covers theory process leadership techniques ethics special populations and challenges as they relate to group work The Second Edition introduces important conceptual and practical information and then uses exercises field study assignments and personal application questions to help students apply concepts to their work and lives The Second Edition now includes student voices throughout each chapter to provide descriptions of actual experiences Key Features Takes an experiential approach helping readers understand how the concepts they learn in class can be applied to their own work in conducting groups Offers a conversational practical and realistic writing style Includes relevant examples drawn from the authors more than 25 years of teaching and leading experience Is accompanied by a new DVD bound in the back of the book which contains scripted sessions corresponding with every chapter The password protected instructor s site is available with test questions at <http://www.sagepub.com/kottler2instr/main.htm> Learning Group Leadership An Experiential Approach Second Edition is ideal for use in introductory courses in Group Therapy or Group Work in the disciplines of counseling human services psychology and social work

*The Adolescent Psychotherapy Progress Notes Planner* Arthur E. Jongsma, Jr., Katy Pastoor, David J. Berghuis, Timothy J. Bruce, 2024-01-11 Save hours of time consuming paperwork with the bestselling planning system for mental health professionals The Adolescent Psychotherapy Progress Notes Planner Sixth Edition provides more than 1 000 complete prewritten session and patient descriptions for each behavioral problem in The Adolescent Psychotherapy Treatment Planner Sixth Edition Each customizable note can be quickly adapted to fit the needs of particular client or treatment situation An indispensable resource for psychologists therapists counselors social workers psychiatrists and other mental health professionals working with adolescent clients The Adolescent Psychotherapy Progress Notes Planner Sixth Edition Provides over 1 000 prewritten progress notes describing client presentation and interventions implemented Covers a range of treatment options that correspond with the behavioral problems and current DSM TR diagnostic categories in the corresponding Adolescent Psychotherapy Treatment Planner Incorporates DSM 5 TR specifiers and progress notes language consistent with evidence based treatment interventions Addresses more than 35 behaviorally based presenting problems including social anxiety suicidal ideation conduct disorder chemical dependence bipolar disorder low self esteem ADHD eating disorders and unipolar depression Includes sample progress notes that satisfy the requirements of most third party payors and accrediting agencies including JCOA CARF and NCQA Features new and updated information

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of mental disorders across the continuum of development in a practical applied and accessible manner One of the unique aspects of the book is the length to which the authors go to ensure that the up to date information contained in the book is practical user friendly and accessible to beginners in clinical practice

**Clinical Clerkships** Jeff Wiese, 2006 This concise pocket sized manual provides a guidebook for medical students entering their third and fourth or clinical clerkship years During these years a specific set of clinical skills are required as well as the ability to interact interpersonally with patients colleagues instructors and mentors in varying capacities This book provides in a straightforward simple manner essential information on all the skills needed to succeed in clinical rotations The book is written in an outline format and contains appealing elements such as mnemonics hot keys and numerous original illustrations

**Addiction Counseling** Paula Eldridge, Whether you re a brand new intern a recent graduate or just beginning your journey in the world of addiction treatment this guide was written with you in mind Grounded in real life experience Addiction Counseling walks you through exactly what to expect from your first week on the job to managing documentation building client rapport writing treatment plans and handling the curveballs no one tells you about in school This isn t a textbook It s your backstage pass to what actually happens in the field Inside you ll find Practical advice for surviving and thriving in your first months Clear explanations of clinical documentation assessments and session flow Tips to help you stay organized professional and emotionally grounded Guidance on navigating different treatment settings IOP MAT residential detox Real world strategies for preventing burnout and staying client centered Written with honesty heart and a deep respect for the work this guide offers support clarity and a sense of direction for anyone starting their career in substance abuse counseling

**Promoting Good Progress in Primary Schools** Caroline Whiting, Paul Richardson, 2024-03-12 What does Good progress in primary schools look like How do new teachers ensure they are planning for it How can they evidence it This text is a focused exploration of and guide to the concept of progress for trainee primary school teachers and their mentors It examines what we mean by good progress in the context of the CCF and other frameworks and accountabilities operating in primary schools today It outlines different understandings of progress explores the relationship with other concepts such as knowledge curriculum and assessment and highlights the links between progress and social justice Offers practical support for trainees on how to plan for identify promote evidence and communicate information about progress

Learning from Medical Errors Anh Vu Nguyen, Dung Nguyen, 2018-10-08 As medical litigation continues to increase the best defence for doctors is to be aware of and avoid medical errors This book focuses on the key legal issues including medical documentation which reduce risk and liability when handled correctly It contains chapters on difficult patients and special issues for emergency physicians The case based format demonstrates clinical relevance and useful examples are drawn from office hospital and community settings This book is the companion volume to Learning from Medical Errors Clinical Problems which focuses on the most common clinical situations resulting in malpractice litigation Learning from Medical Errors Legal Issues is vital reading for

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and how to understand and interpret inmate motivations for psychiatric malingering Discusses important administrative aspects regarding documentation issues quality assurance and practicing under a consent decree Provides useful tables throughout the text with key summary points emphasized Includes five new clinically focused chapters on the assessment and treatment of inmates with substance use disorders geriatric offenders juvenile offenders inmates with self injurious behaviors offenders who have experienced various traumas during their lives and inmates housed on maximum security units and death row Other titles in the field are either out of date or limited in scope By contrast this new edition of Handbook of Correctional Mental Health includes everything mental health professionals need to provide the highest standard of care to this growing and complex patient population *The Casebook of a Residential Care Psychiatrist* Martin

Fleishman, 2014-03-18 Discover an alternative realm of psychiatry without offices or couches *The Casebook of a Residential Care Psychiatrist* Psychopharmacosocioeconomics and the Treatment of Schizophrenia in Residential Care Facilities addresses the problems involved in the onsite treatment of mentally ill patients in residential care facilities This book is the first to identify the need for psychiatrists to be available to individuals in such facilities as adult homes community care homes transitional living facilities and rest homes This vital resource also contains specific recommendations as to how these visits should be conducted with regard to frequency duration space and the types of Medicare procedure codes to utilize In *The Casebook of a Residential Care Psychiatrist* Dr Fleishman uses his 40 years of experience as a psychiatrist to show you the ins and outs of practicing psychiatry in residential facilities The book also discusses the profound changes psychiatric drugs have produced in the social economic and legal arenas Using anecdotes personal stories and actual documents from Dr Fleishman's files this book provides you with a wealth of knowledge not found anywhere else With this book you'll learn more about time saving interview assessment techniques the importance of psychopharmacology in residential care and how it has changed the practice of psychiatry Dr Fleishman's method for appropriately creating and using progress notes and other records during treatment ways to work with other members of the residential facility professional community including psychologists social workers pharmacists and administrators to make everyone's job easier the best ways to control paperwork obligations the impact that federal state and local government agencies have had on mental health spending services and practitioners In *The Casebook of a Residential Care Psychiatrist* you will find wisdom knowledge and advice along with case studies tables and examples While focused on psychiatry and schizophrenia this book will be of interest to mental health workers long term caregivers and residential facility administrators as well as psychiatrists and psychologists

*The Pre-Clerkship Guide* Adam Eltorai, Paul George, Steven Rougas, 2021-10-22 Lippincott Connect Featured Title The perfect one of a kind companion to clerkship bootcamps dedicated courses or independent study *The Pre Clerkship Guide Procedures and Skills for Clinical Rotations* delivers clear guidance on fundamental skills and basic clinical procedures essential for success in clinical rotations Concise step by step instructions and supplemental illustrations detail need to know

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**Best Practices in Clinical Chiropractic** Robert D. Mootz, Howard T. Vernon, 1999 This concise volume highlights effective evaluation and management practices in chiropractic care This volume contains clinical information on a variety of conditions including fatigue hypertension fever cough headache and low back pain Best Practices provides treatment information and algorithms you needed to optimize patient care

**Physical Growth and School Progress** Bird Thomas Baldwin, 1914 *The SAGE Encyclopedia of Marriage, Family, and Couples Counseling* Jon Carlson, Shannon B. Dermer, 2016-10-11 The SAGE Encyclopedia of Marriage Family and Couples Counseling is a new all encompassing landmark work for researchers seeking to broaden their knowledge of this vast and diffuse field Marriage and family counseling programs are established at institutions worldwide yet there is no current work focused specifically on family therapy While other works have discussed various methodologies cases niche aspects of the field and some broader views of counseling in general this authoritative Encyclopedia provides readers with a fully comprehensive and accessible reference to aid in understanding the full scope and diversity of theories approaches and techniques and how they address various life events within the unique dynamics of families couples and related interpersonal relationships Key topics include Assessment Communication Coping Diversity Interventions and Techniques Life Events Transitions Sexuality Work Life Issues and more Key features include More than 500 signed articles written by key figures in the field span four comprehensive volumes Front matter includes a Reader's Guide that groups related entries thematically Back matter includes a history of the development of the field a Resource Guide to key associations websites and journals a selected Bibliography of classic publications and a detailed Index All entries conclude with Further Readings and Cross References to related entries to aid the reader in their research journey

*Progress Notes* Abraham M. Nussbaum, 2024-06-25 By telling the story of six medical students this work shows the readers how we have trained physicians how it feels to become a physician and how we can train future physicians so they know patients and themselves better

**Physical Therapy Documentation** Mia Erickson, Ralph Utzman, Rebecca McKnight, 2024-06-01 Newly updated and revised Physical Therapy Documentation From Examination to Outcome Third Edition provides physical therapy students educators and clinicians with essential information on documentation for contemporary physical therapy practice Complete and accurate documentation is one of the most essential skills for physical therapists In this text authors Mia L Erickson Rebecca McKnight and Ralph Utzman teach the knowledge and skills necessary for correct documentation of physical therapy services provide guidance for readers in their ethical responsibility to quality record keeping and deliver the mechanics of note writing in a friendly approachable tone Featuring the most up to date information on proper documentation and using the International



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