

LISTENING Section 1

F Questions 1-7

Step 1

1 A 2 A 3 A 4 B (zipcode) or D (postcode) 5 A or D 6 A 7 B

Step 2 (Test Questions 1-7)

It will be assumed that you know to use capital letters to begin names of people and places.

1 Answer Martin

Note The first name is not spelt out as it is a reasonably common name. It is mentioned earlier in the conversation also.

2 Answer: Hartley

Note The guest's surname is spelt out because it is not common. It is also mentioned earlier in the conversation and the distinction between t and d is made clear.

3 Answer: Carlisle Way

Note The first part of the street name is spelt out, and repeated, because you would not be expected to know it. The receptionist helps you by asking for the spelling and the guest points out that the S is not pronounced. The second part of the street name is not spelt out as you should know it.

4 Answer: LW4 6RU

Note The post code is given clearly. In some recordings there may be a distractor for example someone gets a letter or number wrong and the speaker corrects him or her.

5 Answer: bartleynitram

Note Email addresses are long so you are only required to write part of the address. You must make sure you write only the characters that are missing from the notes. The name is repeated and explained, and you are told that it is all one word. Email addresses are usually written in lower case, but the speaker clarifies that to make sure you do not use capital letters.

6 Answer: passport

Note The term ID type is not actually heard but you can understand that the receptionist wants the passport for this purpose. Earlier in the conversation, the receptionist says

Step 4 (Test Questions 8-10)

8 Answer: C

Note See answer to Step 3 above. The guest thinks that he passed the museum earlier but the receptionist corrects him and at the same time provides the answer for guestion 9.

9 Answer: A

Note The guest gives the location of the gallery: 'just after we went through that big square you mentioned' but you must listen carefully as he thinks that was the museum. The receptionist clarifies by saying: 'That's actually an art gallery'.

10 Answer: G

Note The guest makes clear that you are to start listening for the location of the conference centre. You hear the receptionist say: 'Just cross over the road and go straight down ...' so you know that you are to follow the directions and choose between F, G and H. You are looking at the map upside down and you need to recognise which way is left and which way is right. The receptionist says: '...you just have to go right ...' and option G is the only option on the right.

LISTENING Section 2

▶ Questions 11-14

Step I

Allotment will almost certainly be an unfamiliar word, but it comes directly before gardening so you can deduce that it might be a type of gardening. The word is explained at the start of the recording.

Reading the notes will help you to understand that:

- allotment gardens are bigger than conventional gardens and people can grow more.
- · allotments provide social interaction and exercise.
- · people must pay to have an allotment.

allotments have an environmental benefit.

All answers here will be nouns. Many gaps in a note completion task will require nouns but other parts of speech are possible.

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