
How to Write a Summary

With thanks to: Swales, John M. and Christine B. Feat. *Academic Writing for Graduate Students, Essential Tasks and Skills*. Ann Arbor: U Michigan P, 1994, 105-130.

Preparing to Write: To write a good summary it is important to thoroughly understand the material you are working with. Here are some preliminary steps in writing a summary.

1. Skim the text, noting in your mind the subheadings. If there are no subheadings, try to divide the text into sections. Consider why you have been assigned the text. Try to determine what type of text you are dealing with. This can help you identify important information.
2. Read the text, highlighting important information and taking notes.
3. In your own words, write down the main points of each section.
4. Write down the key support points for the main topic, but do not include minor detail.
5. Go through the process again, making changes as appropriate.

For example:

Global Implications of Patent Law Variation

A patent is an exclusive right to use an invention for a certain period of time, which is given to an inventor as compensation for disclosure of an invention. Although it would be beneficial for the world economy to have uniform patent laws, each country has its own laws designed to protect domestic inventions and safeguard technology. Despite widespread variation, patent laws generally fall under one of two principles: the first-to-file and first-to-invent. The first-to-file principle awards a patent to the person or institution that applies for a patent first, while the first-to-invent principle grants the patent to the person or institution that was first to invent – and can prove it. Most countries have adopted the first-to-file system. However, the United States maintains a first-to-invent system, despite obvious shortcomings. A result of countries employing different

patent law principles is inconsistency of patent ownership.

This first sentence is a general definition. It may be safe to assume that your audience is already familiar with patents; thus you do not have to include it in your summary.

This is the main idea.

The classification of the two principles is important.

Ignore specific details about the different principles. The terms are self-explanatory.

It is important to point out that most of the world follows one system and the United States another.

How To Write A Good Summary Paper

Amy S. Watkin



How To Write A Good Summary Paper:

Writing and Presenting Scientific Papers Birgitta Malmfors, Phil Garnsworthy, Michael Grossman, 2003-01-01 This dynamic manual provides guidelines for written and oral scientific presentations including how to effectively prepare and deliver papers and presentations how to find reliable research and how to write research proposals

A Short Guide to Writing about Biology Jan A. Pechenik, 2024-11-20 For almost four decades *A Short Guide to Writing About Biology* has been an indispensable resource. Noted biologist Jan Pechenik guides readers in acquiring the skills necessary to become critical thinkers and accomplished writers. Biology is a way of thinking about the world; it is also about communicating information accurately, logically, clearly, honestly, and concisely. The tenth edition outlines all aspects of writing well while also providing readers with procedures for developing strong research questions, logically explaining findings, and supporting claims with evidence. All good writing involves both a struggle for understanding and a struggle to express that understanding. The author delivers sage advice in an accessible, entertaining style to help readers learn to write compelling papers and to enhance their understanding.

Effective Study Strategies for Every Classroom, Grades 7-12 Rebecca Lash-Rabick, Carol Meysenburg Johnson, Jacqueline Bode Frevert, Suzann Morin-Steffen, Jennifer Buth Bell, 2008 This practical guide to study skills instruction offers 29 complete lesson plans that can help you teach your students how to learn and improve their academic performance. Lessons cover the key strategies of note taking, summarizing, using research tools including the Internet, and test taking. They incorporate full participation by students and continuous checking for understanding by the teacher, which helps students also improve their listening skills.

Research Methodology for Beginners DR. ASHOK YAKKALDEVI, 2022-12-02 Research is defined as the creation of new knowledge and/or the use of existing knowledge in a new and creative way so as to generate new concepts, methodologies, and understandings. Research is not only to develop the process or to find a formula as we do in the science. But in the field of social science, the research work is oriented towards the solution of a problem or to seek an answer to a question. The first step of a research process is to identify a problem. The selection of a problem is governed by reflective thinking. Unthinking activity is governed too completely by tradition or by emotion. Primitive life was largely without effective reflective thought until some intelligent individual conceived of a new solution for an old problem. Therefore, upper educational groups ever do much careful, ordered thinking. The normal human mind thinking may be classified into four categories: convergent, divergent, reflective, and scientific thinking. In reflective thinking, individual conceived for a new solution for an old problem, but scientific thinking is in terms of carefully organized reflection.

The Elementary School Journal, 1921

Effective Writing Pedro Pak-tao Ng, 2003 This book offers basic guidelines on writing effectively for academic purposes. It reminds students that writing is an integral part of the learning process and shows them how to write clear sentences, coherent paragraphs, and well-organized papers. It explains in detail matters of style and format, including how to quote, cite, and list reference sources using both APA

and ASA styles and how to present quantitative and qualitative research results Students can also learn how to revise edit and proofread to produce a high quality paper While this guide is prepared for the use of both undergraduate and postgraduate students in the social sciences it contains a great deal of useful material that can help students studying other disciplines to write better academic papers To make the book more helpful topics such as subject verb agreement the use of articles verb tenses and punctuation are included in the appendices Also included are detailed comments on revision of faulty sentences taken from student writing and an extensive appendix on the use of over 300 selected words and phrases with explanatory notes and example sentences Creativity, Critical Thinking, and Communication , *The Content Marketing Handbook* Robert W. Bly,2020-02-18 The Content Marketing Handbook helps entrepreneurs marketers and small business owners understand the true role of content within integrated multichannel marketing campaigns avoid wasting time and money by giving away content with no ROI and instead skillfully create content that builds trust stimulate interest and ultimately get more orders for what they are selling Readers will learn how to Create A level content that gets noticed gets read and eliminates content pollution Overcome the biggest weakness of content marketing Double marketing response rates by adding lead magnets bonus reports and other free content offers Use content to build brands enhance reputations and stand out from the competition Plan execute and measure content marketing in a multichannel environment Know when to stop giving away content and start asking for the orders *Bloom's how to Write about Amy Tan* Kim Becnel,2010 With the publication of her first novel The Joy Luck Club in 1989 Amy Tan was immediately recognized as a major contemporary novelist Her work has received a great deal of attention and acclaim from feminist critics for its focus on issues of matrilineage and the ultimate triumph over female victimization Her classic debut and the many novels that followed are unlocked and explored in this valuable resource which provides helpful suggestions for students writing about Amy Tan

Bloom's how to Write about Charles Dickens Amy S. Watkin,2009 Few writers have captured the essence of 19th century London the way Charles Dickens has A master of extreme situations Dickens is known for his colorful and often seedy characters and the elaborate settings of his works How to Write about Charles Dickens offers valuable suggestions for paper topics clearly outlined strategies on how to write a strong essay and an insightful introduction by Harold Bloom on writing about Dickens This new volume is designed to help students develop their analytical writing skills and critical comprehension of the author and his major works **Creativity, Critical Thinking, and Communication** Melissa Goodwin,Catherine L. Sommervold,2012-07-13 Creativity Critical Thinking and Communication contains research strategies and lesson plans that will help increase students skill level in the 3 Cs creativity critical thinking and communication The strategies of the 3 Cs renew stale curricula and supports deeper learning of core concepts This book provides parents and those interested in the education system a glimpse into how schools can be more efficient and effective by saving what works in education *Bloom's how to Write about Ernest Hemingway* Kim Becnel,2009 Offers advice on writing essays about the

works of author Ernest Hemingway and lists sample topics from his novels and stories **Bloom's How to Write about Ralph Waldo Emerson** Fabian Ironside, 2009 Offers advice on writing essays about the works of Ralph Waldo Emerson and lists sample topics **Writing a Research Paper in Political Science** Lisa A. Baglione, 2018-12-31 Even students capable of writing excellent essays still find their first major political science research paper an intimidating experience Crafting the right research question finding good sources properly summarizing them operationalizing concepts and designing good tests for their hypotheses presenting and analyzing quantitative as well as qualitative data are all tough going without a great deal of guidance and encouragement Writing a Research Paper in Political Science breaks down the research paper into its constituent parts and shows students what they need to do at each stage to successfully complete each component until the paper is finished Practical summaries recipes for success worksheets exercises and a series of handy checklists make this a must have supplement for any writing intensive political science course New to the Fourth Edition A non causal research paper woven throughout the text offers explicit advice to guide students through the research and writing process Updated and more detailed discussions of plagiarism paraphrases drop ins and transcripts help to prevent students from misusing sources in a constantly changing digital age A more detailed discussion of fake news and disinformation shows students how to evaluate and choose high quality sources as well as how to protect oneself from being fooled by bad sources Additional guidance for writing abstracts and creating presentations helps students to understand the logic behind abstracts and prepares students for presentations in the classroom at a conference and beyond A greater emphasis on the value of qualitative research provides students with additional instruction on how to do it Building Arguments Drew Hinderer, 2005-01-28 Building Arguments offers a fresh new approach to informal logic successfully combining an accessible style with a rigorous systematic treatment of argument It integrates reasoning and writing teaching readers to argue effectively and communicate ideas in persuasive prose It combines fundamental topics of critical thinking into broader discussions of reasoning So where other books may treat fallacy identification and avoidance induction and deduction and validity and soundness as ends in themselves Building Arguments presents these topics in a practical yet philosophically sound context It includes entertaining and relevant examples and exercises drawn from sports popular advertising current events and many academic areas Building Arguments is unique in its emphasis on helping readers to develop their own persuasive arguments as well as to evaluate arguments from other sources Using a writing level and organization guided by the principles of reading development the author introduces material gradually moving from a very accessible level to a more rigorous one The result A book unique in its ability to foster philosophically based argument analysis while promoting reasoning and writing skills across the curriculum **Bloom's How to Write about William Faulkner** Anna Priddy, Harold Bloom, 2009 William Faulkner is one of America's most highly regarded novelists This title reveals his timeless novels and short stories including The Sound and the Fury Light in August Go Down Moses As I Lay Dying Absalom Absalom

Barn Burning The Bear and A Rose for Emily Student's Guide for Writing College Papers Kate L. Turabian,1963

Bloom's how to Write about Edgar Allan Poe Susan Amper,2008 Bloom s How to Write About Edgar Allan Poe offers valuable paper topic suggestions clearly outlined strategies on how to write a strong essay and an insightful introduction by Harold Bloom designed to help students develop their analytical writing skills and critical comprehension of this important author s turbulent life and unforgettable works **Bloom's how to Write about J.D. Salinger** Christine Kerr,2008 After

an introduction on writing good essays this book presents suggested topics and strategies for drafting a paper on J D Salinger and his works **Bloom's how to Write about Geoffrey Chaucer** Michelle M. Sauer,2010 Fourteenth century author poet and civil servant Geoffrey Chaucer has delighted readers through the ages with his colorful tales filled with humanity grace and strength He is best known for The Canterbury Tales a vibrant account of life in England during his own day That canonical work along with some of Chaucer s lesser known works is thoughtfully presented in this invaluable reference resource This new volume in the Bloom s How to Write about Literature series assists students in developing paper topics about this frequently studied Englishman

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