

Medication Administration Competency Checklist

Date:	
Employee Name:	
Preceptor/Evaluator's Name	
Competency:	Medication Administration

INDICATORS OF PERFORMANCE LEVEL SUMMARY

How Met		Level of Competency	
O	Direct Observation/Return Demonstration	1	Below expected standards
V	Verbalization/Discussion	2	Fully meets standards
T	Test	3	Well above standards. May precept peer
NA	Not applicable		

If overall performance or competency is rated below the minimum competency level of 2, that performance/c must be reassessed within 30 days of this review.

The employee demonstrates skills and competence in the following:	How Met	Level of Competency 1 2 3
Reviewed " " policy # PHAR-940-2111, NUR-804-019, PHAR-740-729		
1. Check medication on HMS and/or physician orders.		
2. Identifies correct medication patient dose, time, and route before administering medication.		
3. Administers medication by the route ordered according to appropriate protocol.		
4. Charts all medication administered using appropriate charting forms. -Chart site of injection -Chart accurate time of administration.		
5. Demonstrate knowledge of reporting adverse reactions to pharmacy and physician.		
6. IV drip calculation.		
7. Correct labeling procedure for IV tubing.		
8. Demonstrate correct IV push IV bolus techniques		
9. Demonstrate correct IM techniques, SQ technique, Z-track technique		
10. Demonstrate correct Precautions when delivering PO medication.		
11. Demonstrate proper care and flushing of Heparin Locks.		
12. Demonstrate application of topical medication.		
13. Demonstrate proper handling and documentation regarding narcotics, including narcotics count.		
14. Demonstrate correct use of the IV Pump, PCA pump, and enteral feeding pump.		

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K Morrison

A red circular graphic with a gradient, appearing as a partial circle or a thick curved line, located to the right of the name bar.

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