

EXCEL FUNCTION SHEET

EXCEL FUNCTIONS



Logical

AND	Test multiple conditions until all are true
OR	Generate the logical value TRUE
IF	Test for a specific condition
IFERROR	Trap and handle errors
IFNA	Trap and handle #N/A errors
IFNOT	Test multiple conditions, return true or false
IS	Reverse arguments to results
ISBLANK	Test multiple conditions with IS
ISERR	Return multiple values, return first error
ISERROR	Generate the logical value TRUE
ISNUMBER	Return whether IS

Date and Time

DATE	Create a date with year, month, and day
DATEADD	Days, months, or years between two dates
DATEDIF	Convert a date in text format to a valid date
DAY	Day as a number (1-31) from a date
DAYOFWEEK	Days between dates
DAYPERCENT	Days between two dates in a 100-day year
DAYPERCENT2	Shift days in months in future or past
DAYPERCENT3	Test day of month & month in future or past
DAYPERCENT4	Month as a number (1-12) from a time
DAYPERCENT5	100-week number for a given date
DAYPERCENT6	Minute as a number (0-59) from time
DAYPERCENT7	Month as a number (1-12) from a date
DAYPERCENT8	Number of working days between two dates
DAYPERCENT9	Week days between two dates
DAYPERCENT10	Current date and time
DAYPERCENT11	Second as a number (0-59) from a time
DAYPERCENT12	Create a time with hours, minutes, and seconds
DAYPERCENT13	Get a valid time from a text string
DAYPERCENT14	Current date
DAYPERCENT15	Day of the week as a number
DAYPERCENT16	Week number for a given date
DAYPERCENT17	Date & working days in the future or past
DAYPERCENT18	Date & working days in the future or past
DAYPERCENT19	Has today's date
DAYPERCENT20	Portion of a year between two dates

Lookup and Reference

ADDRESS	Convert cell address from row and column numbers
COUNT	Get the number of cells in a reference
COUNTA	Get a value from a list based on position
COUNTBLANK	Get the count number of a reference
COUNTIF	Get number of cells in a range or reference
COUNTIFS	Return first value from a data type
COUNTIF2	Get the formula in a cell
COUNTIF3	Return data from a given table in a formula
COUNTIF4	Look up a value in a table arranged horizontally
COUNTIF5	Convert to decimal list

INDEX	Get a value in a list or table based on location
INDIRECT	Create a reference from text
LOOKUP	Look up a value in a one column range
LOOKUP2	Get the position of a value in an array
LOOKUP3	Create a reference offset from given starting point
LOOKUP4	Get the row number of a reference
LOOKUP5	Get the number of rows in an array or reference
LOOKUP6	Map the coordinates of a range of cells
LOOKUP7	Lookup a value in a table by matching first column

Text

CHAR	Get a character from a number
CHAR2	Strip non-printable characters from text
CHAR3	Get the code for a character
CHAR4	Join text values without delimiter
CHAR5	Join text together
CHAR6	Convert a number to text in currency format
CHAR7	Compare text strings
CHAR8	Get location substring in a string
CHAR9	Format number as text with fixed decimals
CHAR10	Extract text from the left of a string
CHAR11	Get the length of text
CHAR12	Convert text to lower case
CHAR13	Extract text from inside a string
CHAR14	Convert text to number with custom separator
CHAR15	Capitalize the first letter in each word
CHAR16	Replace text based on location
CHAR17	Repeat text as specified
CHAR18	Extract text from the right of a string
CHAR19	Get the location of substring in a string
CHAR20	Replace text based on position
CHAR21	Convert a number to text in a number format
CHAR22	Get text value with a delimiter
CHAR23	Remove extra spaces from text
CHAR24	Get Unicode character by number
CHAR25	Get number from Unicode character
CHAR26	Convert text to upper case
CHAR27	Convert text to a number

Dynamic Array

ARRAYFORMULA	Converts array or range to an array
BYROW	Apply function to columns
BYCOL	Apply function to rows
BYROW2	Return specific columns from an array
BYCOL2	Return specific rows from an array
BYROW3	Remove portion of an array
BYCOL3	Repeat array by adding rows to columns
BYROW4	Match output with given criteria
BYCOL4	Combine output of array horizontally
BYROW5	Create custom function
BYCOL5	Assign variables inside formula
BYROW6	Create array with calculated values

STDEV	Get standard deviation of a sample
STDEV2	Get standard deviation of population
STDEV3	Get standard deviation for a population
STDEV4	Calculate mean including outliers
STDEV5	Get variance of a sample
STDEV6	Get variance of population
STDEV7	Get variance of a sample
STDEV8	Get variance of a sample
STDEV9	Get variance of a population
STDEV10	Get variance of a population

Database

DAVERAGE	Get average from matching records
DCOUNT	Count matching records in a database
DCOUNTA	Count matching records in a database
DMIN	Get value from matching record
DMAX	Get max from matching records
DMIN2	Get min from matching records
DMAX2	Get product from matching records
DMIN3	Get the deviation of sample in matching records
DMAX3	Get the deviation of population in matching records
DMIN4	Get min from matching records
DMAX4	Get sample variance for matching records
DMIN5	Get population variance for matching records

Web

WEBSERVICE	Get URL, spreadsheet using
WEBSERVICE2	Get data from Web with XPath
WEBSERVICE3	Get data from a web service

■ Improve productivity within MS Excel by learning these functions

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Ying-Ying Zheng



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